**Date: 7/22/21**

**\*Request for Quote\***

**Overview:**

The purpose of this Request for Quote (RFQ) is to invite qualified vendors to submit a response and statement of qualifications for a contractor whom can install two NEW propane fire apparatus bay heaters in two separate storage and equipment buildings.

Please submit an electronic copy of your RFQ to the primary contact below no later than 4:00pm on August 6th, 2021:

**Contact Information**:

|  |  |  |
| --- | --- | --- |
| Primary Contact:  Fire Chief – Operations/Logistics  Robert W. Scott  Phone: 360-352-1614  Fax: 360-352-1696  [Robert.scott@westthurstonfire.org](mailto:Robert.scott@westthurstonfire.org) | Alternate Contact:  Administrative Assistant  Linda Patraca  Phone: 360-273-5582  Fax: 360-273-7684  [linda.patraca@westthurstonfire.org](mailto:linda.patraca@westthurstonfire.org) | Billing:  Administrative Headquarters  10828 Littlerock Rd SW, Olympia, WA 98512  Phone: 360-352-1614  [payables@westthurstonfire.org](mailto:payables@westthurstonfire.org) |

**Timeline:**

|  |  |
| --- | --- |
| RFQ Released | 7/23/21 |
| RFQ Onsite Visit & Walk Through (*If applicable)* | Upon Request |
| RFQ Due | 8/6/21 |
| Finalist Notification | As reviewed by the WTRFA Governing Board |

**Project Synopsis:**

**Location:** Storage Building heating

**Address:** 18720 Sargent Rd SW Rochester, WA 98579

**Phone**: 360-352-1614

**Project Specifics:**

Installation of (2) NEW propane forced air heating units that are properly sized for the two structures to be heated.

**RFQ Requirements and Parameters**

* Bid quotes must be fully encompassing of the entire scope of the work as “turn-key” which is including but not limited to;
  + Installation of two new ceiling or roof mounted propane fired forced air units into the following sized buildings;
    - Building 1 – Large Storage Building – 2,400 square foot.
    - Building 2 – Small Storage Building – 1,200 square foot.
    - Addition of thermostat installation at the walk through “man door” door at each
* The existing structures currently do not have any heating systems in the spaces identified.
* The existing structures currently do not have propane lines to it
* Price will include the proper placement of two additional propane tanks. The RFA prefers to own tanks outright. Each building will be designed to have its own propane tank located within the permitted distance from its structure.
* The tanks will be sufficient size that can provide for up to 72 hours of continuous service under normal usage of propane.
* The BTU output of the heating units shall be designed or matched to the square footage provided in each structure.
* All prices offered in the proposal shall be firm and will not increase for 30 days from the effective date of the proposed contract or quote.
* West Thurston Regional Fire Authority reserves the right to accept or reject any price adjustments within 30 days of request.
* West Thurston Regional Fire Authority reserves the right to qualify or disqualify any bid for any reason.
* Any price revisions shall be based on industry price changes and supported by documentation and adequate detail. Price revisions shall not be implemented without prior consent from the Administrative Services Director.
* Include all fees associated with your proposed solution(s) including but not limited to service fees, product, permits (if applicable), etc.
* All vendors are required to pay prevailing wages.
* In person site inspection can be scheduled through contacting the RFA.