



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



Board of Fire Commissioners General Meeting

Monday, March 8, 2021 at 1800 hrs

- **In-Person:** 18720 Sargent Rd SW (mask and social distancing is mandatory) - **OR**
- **Virtual:** via Zoom teleconference (recorded) – join by clicking link below:
<https://us02web.zoom.us/j/84525544999?pwd=a1BtR1diaGk0NFovbElwYXhDdUdWUT09>
Meeting ID: 845 2554 4999 Passcode: 538590 Or dial-in 1 253 215 8782 US (Tacoma)

I. CALL TO ORDER

II. ATTENDANCE

III. ADDITIONS/DELETIONS TO AGENDA

IV. PUBLIC COMMENTS/PRESENTATIONS

V. LABOR MANAGEMENT TEAM REPORT

VI. NEW BUSINESS (ACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1. Expenditures: Accts Payable \$ 94,614.54 Payroll \$383,389.18 TOTAL: \$478,003.72 warrants \$172,870.75 EFTs \$305,132.97	1-6 7-8	Linda S/Board	Approve/Reject
2. Meeting Minutes – a. Special February 8, 2021 b. General February 8, 2021	9 10-12	Linda S/Board	Approve/Reject
3. Resolution #2021-005, Surplus Property	13-14	Linda S/Board	Approve/Reject

VII. UNFINISHED BUSINESS (ACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1. Tender 1-1 Replacement		Chief Scott/Board	Approve/Reject
2. Use of remaining District #1 bond funds		Chief Kaleiwahea/Board	Approve/Reject

VIII. UNFINISHED BUSINESS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1. Chehalis Tribe negotiations	N/A	Chief Kaleiwahea	Update
2. Weyerhaeuser agreement	N/A	Chief Kaleiwahea	Update
3. Maytown Well	N/A	Chief Kaleiwahea	Update

IX. COMMUNICATIONS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1. Treasurer/Fund February 2020 Reports	15-19	Linda S	Informational
2. March 2021 Budget reports	20-21	Linda S	Informational

X. CHIEFS/SAFETY/TRAINING/EMS REPORTS (pages 22-51)

XI. COMMISSIONERS REPORTS

XII. GOOD OF THE ORDER

- a. Board for Volunteer Firefighters meeting to follow

XIII. ADJOURNMENT

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time: 11:29:21 Date: 03/10/2021

03/08/2021 To: 03/08/2021

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo	
210301001 911 Supply	495	03/08/2021	Claims	6700	269.98	8679	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
8679 02/21/2021 03/08/2021 Class B Pants (J. Spiegelberg)							269.98
210301002 A & D Enterprises, LLC	496	03/08/2021	Claims	6700	2,106.00	2102	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
2102 02/22/2021 03/08/2021 1-1 Grand Mnd Snow Removal							810.00
2102 02/22/2021 03/08/2021 1-2 Littlerock Snow Removal							648.00
2102 02/22/2021 03/08/2021 1-3 Rochester Snow Removal							324.00
2102 02/22/2021 03/08/2021 1-4 Scott Lk Snow Removal							162.00
2102 02/22/2021 03/08/2021 1-6 Maytown Snow Removal							162.00
210301003 Ahern Rentals	497	03/08/2021	Claims	6700	19,190.06	23112881	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
23112881 03/04/2021 03/08/2021 Towable Boom Lift							19,190.06
210301004 Airgas USA, LLC	498	03/08/2021	Claims	6700	225.12	9109435378	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
9109435378 02/16/2021 03/08/2021 1-3 Rochester Cyl Blast, Paint and Retest							225.12
210301005 Batteries Plus	499	03/08/2021	Claims	6700	260.95	P36742065, P37072166	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
P36742065 02/23/2021 03/08/2021 1-6 Facility Supply Cache (AA, AAA, C Batteries)							221.62
P37072166 02/23/2021 03/08/2021 1-7 Old Hwy 99 LED Light							39.33
210301006 Breathing Air Systems	500	03/08/2021	Claims	6700	840.16	OH973	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
OH973 03/05/2021 03/08/2021 1-3 Rochester SCBA Hose & Fittings							840.16
210301007 Brightwire Networks LLC	501	03/08/2021	Claims	6700	6,281.72	18874, 18880	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
18874 03/04/2021 03/08/2021 Mar 2021 Srv							3,986.72
18880 03/04/2021 03/08/2021 New Training Laptop for R. Smith							2,295.00
210301008 Capital Business Machines Inc	502	03/08/2021	Claims	6700	128.46	43236, 43235, 43234	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
43236 02/16/2021 03/08/2021 1-1 Grand Mnd Copies							40.46
43235 02/16/2021 03/08/2021 1-2 Littlerock Copies							69.64
43234 02/16/2021 03/08/2021 1-6 Maytown Copies							18.36
210301009 Capital City Landscape & Maintenance	503	03/08/2021	Claims	6700	2,889.00	2293, 2302	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
2293 02/16/2021 03/08/2021 1-2 Littlerock Prune Fir Tree Svcs							432.00
2302 02/16/2021 03/08/2021 1-2 Littlerock Remove Maple Trees (x4), Chip Pile of							2,457.00
210301010 Carefirst Bluecross Blueshield Payment Administrator	504	03/08/2021	Claims	6700	195.00	210360012918	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
210360012918 02/23/2021 03/08/2021 Harris Medical Premium Apr21							195.00
210301011 Cascade Fire Equipment Company	505	03/08/2021	Claims	6700	856.68	113618, 113775	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
113618 02/25/2021 03/08/2021 Rescue Gloves (x22)							432.10
113775 02/25/2021 03/08/2021 Bunker Boots (C. Vavrinec)							424.58
210301012 Central Sales	506	03/08/2021	Claims	6700	63.46	77495	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
77495 02/16/2021 03/08/2021 All Purpose Cleaner, Pumpus Stone, Shower Shine							63.46
210301013 Citi Cards	507	03/08/2021	Claims	6700	1,803.32		

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
Invoice # Rcvd Date Due Date Description Amount						
ADVANTAGE LOCK	03/05/2021	03/05/2021	1-1 Grand Mnd Emerg. Prep Room Keys (2)		10.94	
AMAZON	03/05/2021	03/05/2021	1-1 Grand Mnd Facility Supply (air freshener)		25.86	
AMAZON	03/05/2021	03/05/2021	1-2 Littlerock Facility Supply (rubber tip door		58.26	
AMAZON	03/05/2021	03/05/2021	1-1 Grand Mnd Facility Supply (outdoor timer		23.20	
REWEY CITY PIZZ	03/05/2021	03/05/2021	1-2 Littlerock Station Crew Meal		62.09	
REATHING AIR SYS	03/05/2021	03/05/2021	1-3 Rochester SCBA Elbow part		23.36	
COSTCO	03/05/2021	03/05/2021	1-6 Maytown Facility Supplies (Vaccum cleaner)		113.38	
GRAINGER	03/05/2021	03/05/2021	1-2 Littlerock Facility Supply (hose reel for wash		146.99	
HARBOR FREIGHT	03/05/2021	03/05/2021	Utility Trailer Winch, Receiver, Electric Winch		457.26	
HARBOR FREIGHT	03/05/2021	03/05/2021	Facility / Maintenance Tools		170.40	
OLYMPIA CARD	03/05/2021	03/05/2021	Fuel - Chief K		45.24	
NEW BALANCE	03/05/2021	03/05/2021	Station Shoes (Weinstein)		97.19	
NIKE	03/05/2021	03/05/2021	Station Shoes (B. Kaleiahea)		80.92	
UBLIC SAFETY STO	03/05/2021	03/05/2021	1-6 Maytown Cache Facility Supplies (disinfecting		109.80	
SUNBIRDS	03/05/2021	03/05/2021	1-2 Littlerock Gopher Traps		103.83	
SUNBIRDS	03/05/2021	03/05/2021	Coveralls (C. Heilman		46.49	
USPS	03/05/2021	03/05/2021	Certified Letter (C. Stevens)		6.45	
WSP	03/05/2021	03/05/2021	Collision Reports for EF Recovery		84.00	
WSP	03/05/2021	03/05/2021	Collision Reports for EF Recovery		21.00	
WIX.COM	03/05/2021	03/05/2021	Annual Site Search-Fast Simon Starter		65.50	
ZOOM	03/05/2021	03/05/2021	Mnthly communications Service		16.18	
CITI CARD	03/05/2021	03/05/2021	Interest		34.98	
210301014 City Of Olympia	508	03/08/2021	Claims	6700	9,636.77	10403/17256
Invoice # Rcvd Date Due Date Description Amount						
10403/17256	02/25/2021	03/08/2021	A21 E1-7 Quartlery Srvc		1,499.99	
10403/17256	02/25/2021	03/08/2021	A14 Ch1-1 Replace Daytime Bulbs		97.19	
10403/17256	02/25/2021	03/08/2021	A62 E1-1 Quarterly Srvc		1,569.78	
10403/17256	02/25/2021	03/08/2021	A62 E1-1 Replace Pressure Valve, Brakes, Lights		4,657.28	
10403/17256	02/25/2021	03/08/2021	A23 Ch1-2 Qrtly Srvc		465.77	
10403/17256	02/25/2021	03/08/2021	A23 Ch1-2 New Battery		208.06	
10403/17256	02/25/2021	03/08/2021	A23 CH1-2 Repari Charging System, Door Locks &		1,138.70	
210301015 City Sanitary Inc	509	03/08/2021	Claims	6700	152.00	
Invoice # Rcvd Date Due Date Description Amount						
2188-361276	03/04/2021	03/08/2021	1-3 Rochester Recycle		21.00	
2188-649665	03/04/2021	03/08/2021	1-1 Grand Mound Recyle		131.00	
210301016 Comcast	510	03/08/2021	Claims	6700	1,318.41	1030
Invoice # Rcvd Date Due Date Description Amount						
1030	03/04/2021	03/08/2021	1-2 Littlerock Phone/Cable		353.47	
1030	03/04/2021	03/08/2021	1-6 Maytown Phone/Cable		240.83	
1030	03/04/2021	03/08/2021	1-1 Grand Mnd Phone/Cable		337.24	
1030	03/04/2021	03/08/2021	1-4 Scott Lake Phone/Cable		205.90	
1030	03/04/2021	03/08/2021	1-3 Rochester Phone/Cable		180.97	
210301017 DE Lage Landen	511	03/08/2021	Claims	6700	279.72	71616025
Invoice # Rcvd Date Due Date Description Amount						
71616025	03/04/2021	03/08/2021	1-2 Littlerock Copier Lease		279.72	
210301018 DH Pace Company Inc.	512	03/08/2021	Claims	6700	4,192.13	93224, 93217, 93216, 93218, 93496, 93499
Invoice # Rcvd Date Due Date Description Amount						
93224	02/24/2021	03/08/2021	1-7 Old Hwy 99 Bay Door PM Srvc		628.83	
93217	02/24/2021	03/08/2021	1-2 Littlerock Semi Annual Bay Door PM Srvc		660.74	
93216	02/24/2021	03/08/2021	1-3 Rochester Semi Annual Bay Door PM Srvc		377.57	
93218	02/24/2021	03/08/2021	1-6 Maytown Semi Annual Bay Door PM Srvc		377.57	
93496	02/24/2021	03/08/2021	1-1 Grand Mnd Semi- Annual PM Bay Doors		1,510.27	
93499	02/24/2021	03/08/2021	1-7 Old Hwy 99 Bay Door PM		637.15	
210301019 Emergency Reporting Inc C/O Backdraft OpCo, LLC	513	03/08/2021	Claims	6700	628.47	2101585

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
Invoice #	Rcvd Date	Due Date	Description		Amount	
2101585	03/04/2021	03/08/2021	Apr 2021 Pckg		628.47	
210301020 Eric T. Quinn, P.S.	514	03/08/2021	Claims	6700	500.00	Fourteen
Invoice #	Rcvd Date	Due Date	Description		Amount	
FOURTEEN	03/04/2021	03/08/2021	Feb 2021 Srvc		500.00	
210301021 Fastenal Company	515	03/08/2021	Claims	6700	258.51	WACHE165857
Invoice #	Rcvd Date	Due Date	Description		Amount	
WACHE165857	02/16/2021	03/08/2021	Streamlight Battery, Updgrade Kit (x2)		258.51	
210301022 First Choice Health Network	516	03/08/2021	Claims	6700	166.60	97758
Invoice #	Rcvd Date	Due Date	Description		Amount	
97758	03/04/2021	03/08/2021	March 2021 EAP Srvc		166.60	
210301023 Galls, LLC	517	03/08/2021	Claims	6700	201.95	017618075
Invoice #	Rcvd Date	Due Date	Description		Amount	
017618075	03/04/2021	03/08/2021	Station Boots (B. Christenson)		201.95	
210301024 Harris, Mike	518	03/08/2021	Claims	6700	4,578.91	Reimbursement
Invoice #	Rcvd Date	Due Date	Description		Amount	
REIMBURSEMENT	02/21/2021	03/08/2021	Medicare Part B		3,470.40	
REIMBURSEMENT	02/21/2021	03/08/2021	Medicare Part D		949.20	
REIMBURSEMENT	02/21/2021	03/08/2021	Rx: 6169635 Harris Teeter		14.16	
REIMBURSEMENT	02/21/2021	03/08/2021	Rx: 6165684 Harris Teeter		28.16	
REIMBURSEMENT	02/21/2021	03/08/2021	Rx: 6176078 Harris Teeter		8.00	
REIMBURSEMENT	02/21/2021	03/08/2021	Rx: 6176079 Harris Teeter		108.99	
210301025 Home Depot Credit Services	519	03/08/2021	Claims	6700	421.65	
Invoice #	Rcvd Date	Due Date	Description		Amount	
02/08/2021	02/23/2021	03/08/2021	1-2 Littlerock Bar Chain Oil, Echo Chain		40.35	
02/09/2021	02/23/2021	03/08/2021	1-2 Littlerock Flood Light, Padlock, shower hair		169.82	
02/25/2021	02/23/2021	03/08/2021	Facility Maintenance Tools, Equipment		211.48	
210301026 J & I Power Equipment Inc	520	03/08/2021	Claims	6700	2,064.13	590903
Invoice #	Rcvd Date	Due Date	Description		Amount	
590903	03/04/2021	03/08/2021	0267 Kubota Service & Tune Repairs		2,064.13	
210301027 Joes Refuse Inc	521	03/08/2021	Claims	6700	175.91	
Invoice #	Rcvd Date	Due Date	Description		Amount	
2188-64966	03/04/2021	03/08/2021	1-1 Grand Mnd Refuse		136.93	
2188-52747	03/04/2021	03/08/2021	1-3 Rochester Refuse		38.98	
210301028 Leco Supply, Inc.	522	03/08/2021	Claims	6700	458.57	182330, 182330A
Invoice #	Rcvd Date	Due Date	Description		Amount	
182330	02/21/2021	03/08/2021	1-6 Facility Cache Supplies (Simple Green, Z-Fold		398.31	
182330A	02/21/2021	03/08/2021	1-6 Facility Cache Supplies (Simple Green)		60.26	
210301029 Lincoln Creek Lumber	523	03/08/2021	Claims	6700	92.45	399559
Invoice #	Rcvd Date	Due Date	Description		Amount	
399559	02/16/2021	03/08/2021	A09 B1-6 Recovery Straps (x2) and Tarp Straps (x7)		92.45	
210301030 Mountain Mist Water	524	03/08/2021	Claims	6700	381.56	029585
Invoice #	Rcvd Date	Due Date	Description		Amount	
029585	03/04/2021	03/08/2021	1-1 Grand Mnd Water		133.32	
029585	03/04/2021	03/08/2021	1-3 Rochester Water		50.18	
029585	03/04/2021	03/08/2021	1-2 Littlerock Water		94.46	
029585	03/04/2021	03/08/2021	1-6 Maytown		84.20	
029585	03/04/2021	03/08/2021	1-4 Scott Lake		19.40	
210301031 Nisqually Towing Service Inc	525	03/08/2021	Claims	6700	400.95	177816
Invoice #	Rcvd Date	Due Date	Description		Amount	

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
	177816	02/23/2021	03/08/2021	A21 E1-7 Tow	400.95	
210301032 Northwest Water Systems	526	03/08/2021	Claims	6700	508.52	01267, 01280, 01266
Invoice # Rcvd Date Due Date Description Amount						
01267	02/21/2021	03/08/2021	1-1 Grand Mnd Water Srvc		157.45	
01280	02/21/2021	03/08/2021	1-2 Littlerock Water Srvc Plus Salt (40 lbs)		193.62	
01266	02/21/2021	03/08/2021	1-6 Maytown Water Srvc		157.45	
210301033 Olympia Sheet Metal Inc	527	03/08/2021	Claims	6700	4,001.40	60288, 60289, 60290, 60291
Invoice # Rcvd Date Due Date Description Amount						
60288	02/25/2021	03/08/2021	1-5 Michigan Hill Inspect Reznor Heater		234.90	
60289	02/25/2021	03/08/2021	1-7 Old Hwy 99 Inspect Heaters and Start 1 Unit		391.50	
60290	02/25/2021	03/08/2021	Semi Annual Exhaust Fan PM		691.20	
60291	02/25/2021	03/08/2021	Semi Annual HVAC PM		2,683.80	
210301034 On-Hold Concepts Inc	528	03/08/2021	Claims	6700	19.95	535401
Invoice # Rcvd Date Due Date Description Amount						
535401	03/04/2021	03/08/2021	Mnthly On Hold Srvc		19.95	
210301035 Pilot Travel Centers LLC	529	03/08/2021	Claims	6700	229.24	485986663
Invoice # Rcvd Date Due Date Description Amount						
485986663	03/04/2021	03/08/2021	A66 BN-1		26.52	
485986663	03/04/2021	03/08/2021	A24 BN1-6		113.89	
485986663	03/04/2021	03/08/2021	A25 CH1-3		88.83	
210301036 Propane Northwest	530	03/08/2021	Claims	6700	4,042.64	1503461849, 1503561030,
Invoice # Rcvd Date Due Date Description Amount						
1503461849	02/22/2021	03/08/2021	1-1 Grand Mnd Propane (620.90 gal)		1,512.36	
1503428890	02/22/2021	03/08/2021	1-3Rochester Propane (1057.60 gal)		2,529.20	
1503561030	02/22/2021	03/08/2021	1-2 Littlerock propane tank rental		1.08	
210301037 Puget Sound Energy	531	03/08/2021	Claims	6700	4,921.90	
Invoice # Rcvd Date Due Date Description Amount						
200016026946	02/16/2021	03/08/2021	1-2 Littlerock Feb21		692.64	
220005346105	02/16/2021	03/08/2021	1-4 Scott Lk Feb21		347.64	
200017639499	02/16/2021	03/08/2021	1-1 Grand Mnd Jan21		2,041.20	
200012762536	02/16/2021	03/08/2021	1-3 Rochester Jan21		473.40	
200020145567	02/16/2021	03/08/2021	1-6 Maytown Jan21		1,200.36	
220006625754	02/16/2021	03/08/2021	1-7 Old Hwy 99 Feb21		166.66	
210301038 Rochester Lumber	532	03/08/2021	Claims	6700	196.28	1140576, 1147900, 1147459, 1147454, 1147097, 1148398, 1148084
Invoice # Rcvd Date Due Date Description Amount						
1140576	02/23/2021	03/08/2021	4 Cycle Fuel		32.36	
1147097	02/23/2021	03/08/2021	1-2 Littlerock Toile Brushes (x2)		16.18	
1147454	02/23/2021	03/08/2021	A62 E1-1 & A63 E1-2 Shelving washers/bolts		11.23	
1147459	02/23/2021	03/08/2021	A62 E1-1 & A63 E1-2 Shelving washers/bolts		10.20	
1147900	02/23/2021	03/08/2021	Recon Straps for snow events		69.10	
1148084	02/23/2021	03/08/2021	1-6 Maytown Spray Nozzle		7.55	
1148398	02/23/2021	03/08/2021	1-2 Littlerock Water Tank Padlocks		49.66	
210301039 Rochester Water Association	533	03/08/2021	Claims	6700	49.50	100100
Invoice # Rcvd Date Due Date Description Amount						
100100	03/05/2021	03/08/2021	1-3 Rochester Water		49.50	
210301040 Scott Lake Maintenance Co C/O Northwest Water Syst	534	03/08/2021	Claims	6700	60.28	2165
Invoice # Rcvd Date Due Date Description Amount						
2165	03/05/2021	03/08/2021	1-4 Scot Lake Water, Spcl Assmnt, Rplcmnt Rsrv		60.28	
210301041 Scott Robert William	535	03/08/2021	Claims	6700	55.35	Reimbursement
Invoice # Rcvd Date Due Date Description Amount						

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JL MINI MART	03/05/2021	03/08/2021	Fuel Reimbursement		30.35	
END OF TRAIL	03/05/2021	03/08/2021	Fuel Reimbursement		25.00	
210301042 Stericycle Inc	536	03/08/2021	Claims	6700	31.08	3005428449, 3005427516
Invoice #	Rcvd Date	Due Date	Description		Amount	
3005428449	02/16/2021	03/08/2021	1-6 Maytown HazoWaste		10.36	
3005427516	02/16/2021	03/08/2021	1-2 Littlerock HazoWaste		10.36	
3005427516	02/16/2021	03/08/2021	1-3 Rochester HazoWaste		10.36	
210301043 Stryker Sales Corp	537	03/08/2021	Claims	6700	3,032.96	3301395M
Invoice #	Rcvd Date	Due Date	Description		Amount	
3301395M	01/11/2021	03/08/2021	A20 A1-6 Powerload Upgrade Kit		3,032.96	
210301044 Systems Design West LLC	538	03/08/2021	Claims	6700	1,863.40	20210313
Invoice #	Rcvd Date	Due Date	Description		Amount	
20210313	02/16/2021	03/08/2021	Jan 21 Transports (x77)		1,863.40	
210301045 Terminix LP	539	03/08/2021	Claims	6700	573.48	404422619, 404423270, 404610780, 404833563, 404328934
Invoice #	Rcvd Date	Due Date	Description		Amount	
404422619	02/16/2021	03/08/2021	1-1 Grand Mnd Pest Control		106.92	
404423270	02/16/2021	03/08/2021	1-3 Rochester Pest Control		102.60	
404610780	02/16/2021	03/08/2021	1-4 Scott Lake Pest Control		100.44	
404833563	02/16/2021	03/08/2021	1-2 Littlerock Pest Control		155.52	
404328934	02/16/2021	03/08/2021	1-6 Maytown Pest Control		108.00	
210301046 Thurston Co Treasurer	540	03/08/2021	Claims	6700	4,288.01	2021 Property Tax
Invoice #	Rcvd Date	Due Date	Description		Amount	
71107700300	02/17/2021	03/08/2021	.42 Acres 2021 Property Tax		9.60	
71107700100	02/17/2021	03/08/2021	1-3 Rochester 2021 Property Tax		501.52	
12730320000	02/17/2021	03/08/2021	1-2 Littlerock 2021 Property Tax		1,999.59	
71108900200	02/17/2021	03/08/2021	1.61 Acres 2021 Property Tax		10.19	
72760501201	02/17/2021	03/08/2021	1-4 Scott Lake 2021 Property Tax		197.27	
13502230400	02/17/2021	03/08/2021	1-1 Grand Mnd 2021 Property Tax		585.44	
13518440200	02/17/2021	03/08/2021	1-5 Michigan Hill 2021 Property Tax		99.46	
13513220900	02/17/2021	03/08/2021	1-7 Old Hwy 99 2021 Property Tax		500.96	
12604330200	02/17/2021	03/08/2021	1-6 Maytown 2021 Property Tax		368.89	
13601320200	02/17/2021	03/08/2021	3.80 Acres 2021 Property Tax		15.09	
210301047 Travers Electric Inc	541	03/08/2021	Claims	6700	1,930.61	143233
Invoice #	Rcvd Date	Due Date	Description		Amount	
143233	02/16/2021	03/08/2021	1-2 Littlerock Replace LED Wall Lights (x7)		1,930.61	
210301048 Truepoint Metalworks, Inc	542	03/08/2021	Claims	6700	1,206.90	A6886, A6887
Invoice #	Rcvd Date	Due Date	Description		Amount	
A6886	03/05/2021	03/05/2021	Aluminum Racks (x2) for fittings		972.00	
A6887	03/05/2021	03/05/2021	Labor to fab New Handles and Weld to Jack Plates		234.90	
210301049 Verizon Wireless	543	03/08/2021	Claims	6700	1,232.83	9873198196, 9874063646
Invoice #	Rcvd Date	Due Date	Description		Amount	
9873198196	02/25/2021	03/08/2021	App Cells		182.98	
9874063646	02/25/2021	03/08/2021	Chief Cells		83.42	
9874063646	02/25/2021	03/08/2021	Captain Cells		126.03	
9874063646	02/25/2021	03/08/2021	Modems		840.40	
210301050 Visa Anchor Bank	544	03/08/2021	Claims	6700	149.52	
Invoice #	Rcvd Date	Due Date	Description		Amount	
LAQUERIA LA EQUI	02/25/2021	03/08/2021	1-2 Littlerock Station Crew Meal		73.42	
BAILEYS IGA	02/25/2021	03/08/2021	1-1 Grand Mnd Station Crew Meal		13.58	
FIGAROS	02/25/2021	03/08/2021	1-3 Rochester Station Crew Meal		18.79	
HOME DEPOT	02/25/2021	03/08/2021	Citizen Alarm		43.73	

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
210301051 Wells Fargo Financial Leasing	545	03/08/2021	Claims	6700	159.84	5013817211
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
5013817211 02/23/2021 03/08/2021 1-1 Grand Md Copier Lease					159.84	
210301052 Whisler Communications Inc	546	03/08/2021	Claims	6700	2,325.84	70498
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
70498 03/05/2021 03/08/2021 Intercom System/Headset for New Engine					2,325.84	
210301053 Whistle Workwear	547	03/08/2021	Claims	6700	491.24	58904, 275209
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
275209 02/23/2021 03/08/2021 Reflective Coat (C. Heilman)					73.83	
58904 02/23/2021 03/08/2021 Rain Gear, Gloves, Mask, Boots (C. Heilman)					417.41	
210301054 Wilcox & Flegel	548	03/08/2021	Claims	6700	2,157.49	0576489-IN, 0576487-IN, CL74660
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
0576489-IN 02/16/2021 03/08/2021 1-2 Littlerock Diesel (240 gal)					606.99	
0576487-IN 02/16/2021 03/08/2021 1-1 Grand Mnd Diesel (165 gal)					417.31	
CL74660 02/16/2021 03/08/2021 A71 STAF-2					57.23	
CL74660 02/16/2021 03/08/2021 A19 A1-3					297.64	
CL74660 02/16/2021 03/08/2021 A05 A1-4					70.90	
CL74660 02/16/2021 03/08/2021 A68 B1-2					27.06	
CL74660 02/16/2021 03/08/2021 A14 CH1-1					165.81	
CL74660 02/16/2021 03/08/2021 A72 U1-2					122.87	
CL74660 02/16/2021 03/08/2021 A22 E1-3					91.80	
CL74660 02/16/2021 03/08/2021 A24 CH1-2					248.74	
CL74660 02/16/2021 03/08/2021 A25 CH1-3					51.14	
210301055 Wilson Parts Corp	549	03/08/2021	Claims	6700	67.68	539072011, 539081788
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
539072011 02/16/2021 03/08/2021 1-1 Grand Mnd 4 Cycle Tru-Fuel					29.89	
539081788 02/16/2021 03/08/2021 1-1 Grand Mnd Oil					37.79	

55 Vouchers:

94,614.54

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
210301056 Aflac	550	03/08/2021	Payroll	6700		Pay Cycle(s) 09/01/2020 To 09/30/2020 - Suppl Disability Ins
210301110 Arroyo-Lopez Ronald David	458	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
210301057 Benefit Solutions Inc-WSCFF	551	03/08/2021	Payroll	6700		Pay Cycle(s) 09/01/2020 To 09/30/2020 - MERP
EFT Bennett Matthew Shaun	402	03/15/2021	Payroll	6700		Mar 2021 draw
EFT Bennett Matthew Shaun	422	03/31/2021	Payroll	6700		Mar 2021 pay
210301111 Berryman Thomas A	459	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Betts Brandon John	423	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Broumley Garrett Dean	460	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
210301113 Brown Curtis Daniel	461	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Christenson Brian David	424	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Cooke Hans Robert	425	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Dahl Calvin	462	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Dean Sarah Linnea	463	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Degagne Justin Dennis	426	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Department Of Retirement Services Deferred Comp	491	03/08/2021	Payroll	6700		Pay Cycle(s) 09/01/2020 To 09/30/2020 - Deferred Comp; Pay Cycle(s) 09/01/2020 To 09/30/2020 - Deferred Comp %
EFT Department Of Retirement Systems Retirement	492	03/08/2021	Payroll	6700		Pay Cycle(s) 09/01/2020 To 09/30/2020 - PERS 2; Pay Cycle(s) 09/01/2020 To 09/30/2020 - LEOFF 2; Pay Cycle(s) 03/10/2021 To 03/10/2021 - PERS 2
EFT Department Of The Treasury	493	03/08/2021	Payroll	6700		941 Deposit for Pay Cycle(s) 03/15/2021 - 03/15/2021; 941 Deposit for Pay Cycle(s) 03/31/2021 - 03/31/2021; 941 Deposit for Pay Cycle(s) 03/10/2021 - 03/10/2021
EFT Devert Brent Nathaniel	427	03/31/2021	Payroll	6700		Mar 2021 pay
210301058 Dimartino Associates	552	03/08/2021	Payroll	6700		Pay Cycle(s) 09/01/2020 To 09/30/2020 - Disability
210301116 Douglass Jeremy	464	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Drake Leah Noel	465	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Drake Nathan Tyler	428	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Dreyer Glenn Michael	466	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Dyer Lanette R	429	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Elkins Ben M	467	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
210301120 Fitzgerald Thomas J	468	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Frasl Kenneth E	469	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
210301059 GET Program	553	03/08/2021	Payroll	6700		Pay Cycle(s) 09/01/2020 To 09/30/2020 - GET
EFT Garza Isaac Wayne	403	03/15/2021	Payroll	6700		Mar 2021 draw
EFT Garza Isaac Wayne	430	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Giordano Susan Linda	470	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Goodwin Kayden Ron	471	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
210301060 HRA VEBA Trust	554	03/08/2021	Payroll	6700		Pay Cycle(s) 09/01/2020 To 09/30/2020 - HRA VEBA
EFT Hall Aaron David	404	03/15/2021	Payroll	6700		Mar 2021 draw
EFT Hall Aaron David	431	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Heilman Chris Douglas	472	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Howe Joshua Jason	432	03/31/2021	Payroll	6700		Mar 2021 pay
210301061 IAFF Local 3825 Treasurer	555	03/08/2021	Payroll	6700		Pay Cycle(s) 09/01/2020 To 09/30/2020 - Union Dues
EFT Kaleiwahea Blake William	405	03/15/2021	Payroll	6700		Mar 2021 draw
EFT Kaleiwahea Blake William	433	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Kaleiwahea Russell Edward	406	03/15/2021	Payroll	6700		Mar 2021 draw
EFT Kaleiwahea Russell Edward	434	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Kochrian Jeremy S	473	03/10/2021	Payroll	6700		Vol/Temp/Comp pay

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West Thurston Regional Fire Authority

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT Kondrack Andrew Joseph	435	03/31/2021	Payroll	6700		Mar 2021 pay
210301126 Linn Catherine Louise	474	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Lyon Colby Wayne	407	03/15/2021	Payroll	6700		Mar 2021 draw
EFT Lyon Colby Wayne	436	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Manor Kathryn Joan	475	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Maser Robert Charles	476	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
210301129 Matson Collin	477	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT McGeary Michael C	478	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Means Cameron Jack	479	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Miller Devann Munroe	437	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Morales Michael Lawrence	438	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Ness Cade Zachary	480	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Palmerson Erik Morgan	408	03/15/2021	Payroll	6700		Mar 2021 draw
EFT Palmerson Erik Morgan	439	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Panuska Miranda Marie	440	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Parker Gregory Jerel	409	03/15/2021	Payroll	6700		Mar 2021 draw
EFT Parker Gregory Jerel	441	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Patraca Linda Ellen	481	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Patraca Linda Ellen	442	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Peoples Michael William	443	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Pethia David C	482	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
210301135 Pullin Andrew Lee	483	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
210301136 Ricks John Rual	484	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
210301137 Roland Ryan Anthony	485	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Santee Ricardo Leon	444	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Scott Robert William	445	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Sexton Thomas Edward	446	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Shea Linda Marie	447	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Singleton Charles Ed	448	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Smith Eric David	410	03/15/2021	Payroll	6700		Mar 2021 draw
EFT Smith Eric David	449	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Smith Rob Dean	450	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Spiegelberg John Steven	486	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Stone Gary Reece	487	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Stone Kathleen Lynne	488	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
210301093 Stone Roger Lee	451	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Swecker Joel Anthony	411	03/15/2021	Payroll	6700		Mar 2021 draw
EFT Swecker Joel Anthony	452	03/31/2021	Payroll	6700		Mar 2021 pay
210301141 Teitzel Steven David	489	03/10/2021	Payroll	6700		Vol/Temp/Comp pay
EFT Trautman Alexander Paul	453	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Trott Thomas John	454	03/31/2021	Payroll	6700		Mar 2021 pay
210301062 Trusteed Plans	556	03/08/2021	Payroll	6700		Pay Cycle(s) 09/01/2020 To 09/30/2020 - PPO 100; Pay Cycle(s) 09/01/2020 To 09/30/2020 - Basic Life; Pay Cycle(s) 09/01/2020 To 09/30/2020 - PPO 300; Pay Cycle(s) 09/01/2020 To 09/30/2020 - PPO+;
EFT Vavrinec Christian Kalil	455	03/31/2021	Payroll	6700		Mar 2021 pay
EFT Washington State Support Registry	494	03/08/2021	Payroll	6700		Pay Cycle(s) 09/01/2020 To 09/30/2020 - Child Support
EFT Weinstein Andrew Chase	456	03/31/2021	Payroll	6700		Mar 2021 pay
210301063 West Thurston Fire - House Funds	557	03/08/2021	Payroll	6700		Pay Cycle(s) 09/01/2020 To 09/30/2020 - House Funds
EFT White Christopher Charles	457	03/31/2021	Payroll	6700		Mar 2021 pay

90 Vouchers:

383,389.18



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



**February 8, 2021 – Special Governing Board Meeting
10828 Littlerock Rd SW and via Zoom**

Call to Order/Attendance: Commissioner Dahl called the meeting to order at 17:00. Commissioners Culleton, Elkins, Jernigan, Ricks and Pethia, Chief Kaleiwahea, and Secretary Linda Shea were present.

Public Comment: None.

Additions/Deletions to Agenda: None

Old Business: None

New Business: Commissioner Dahl called for a sixty-minute Executive Session at 17:01 to discuss performance and qualifications for the chief, operations chief and assistant chief positions (42.30.110(1)(g)). Discussion was held on desired qualifications and agency restructuring. The executive session adjourned at 17:58 with no decisions taken.

Good of the Order: None.

Adjournment: The board adjourned the meeting at 17:59 hours.

Submitted for Board approval by:

Linda Shea, Secretary

Tom Culleton, Board Member

Dave Pethia, Board Member

John Ricks, Board Member

Calvin Dahl, Board Member

Ben Elkins, Board Member

Jeff Jernigan, Board Member



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



February 8, 2021 – Governing Board Business Meeting at Littlerock Rd station and via Zoom virtual meeting.

Call to Order/Attendance: Commissioner Dahl called the meeting to order at 18:00 hours. Commissioners Culleton, Elkins, Jernigan, Pethia and Ricks, Chiefs Kaleiwahea, Scott, R. Stone, and R. Smith, Captain Dyer, Union Representative Lt. Garza, Firefighter J. Spiegelberg, Rehab Coordinator S. Giordano, guests Keith Flewelling and Wendy Hill (TCOMM) and Adam Cummings (City of Olympia maintenance), Admin Assistant Linda Patraca and Secretary Linda Shea were present.

Additions/Deletions to the Agenda: None.

Public Comments/Presentations: Keith Flewelling presented the updated intergovernmental agreement with TCOMM, highlighting the changes. Commissioner Pethia moved to approve the updated agreement. Commissioner Jernigan seconded the motion. Motion carried 6-0.

Labor Management Team Report: Lt. Garza noted that the revised Internet policy recently sent to him for review is satisfactory.

New Business:

1. Expenditure Approval. Commissioner Pethia moved to approve the expenditures of \$453,707.79. Commissioner Elkins seconded the motion. Motion carried 6-0.
2. Meeting Minutes. Commissioner Jernigan moved to approve the general board meeting minutes of 1/11/2021. Commissioner Pethia seconded the motion. Motion carried 6-0.
3. TCOMM IGA. Agreement was approved under **Public Comments/Presentations.**
4. Policy 1.1015 Budget and Planning Updates. Linda S. presented changes to Policy 1.1015 based on board direction at the January meeting to increase the Emergency Reserve fund to \$750,000. Commissioner Pethia moved to approve the updated policy. Commissioner Jernigan seconded the motion. Motion carried 6-0.
5. Resolution #2021-003, Surplus of Beaver Creek parcel / Appraisal Agreement. Linda S. presented Resolution #2021-003 to surplus the Beaver Creek parcel now that it has finally received county approval for the septic plan, after two years. She also presented an agreement for Appraisal Solutions Northwest to perform an appraisal of the property so it could be listed for sale. Commissioner Pethia moved to approve Resolution #2021-003 and the appraisal agreement. Commissioner Jernigan seconded the motion. Motion carried 6-0.
6. Resolution #2021-004, Surplus Property. Linda S. presented Resolution #2021-004 to surplus miscellaneous tools and equipment that are outdated. Commissioner Elkins moved to approve Resolution #2021-004. Commissioner Jernigan seconded the motion. Motion carried 6-0.
7. Purchase Request, towable boom lift. Chief Scott presented a request to purchase a towable boom lift, advising that the vendor noted in the request had subsequently removed the boom lift from the market. Discussion was held on the benefits of having a boom lift vs. renting as needed, and safety concerns. Chief

Scott asked for board approval to purchase a boom up to the budgeted \$30,000. Commissioner Elkins moved to approve the request. Commissioner Pethia seconded the motion. Motion carried 6-0.

8. Tender 1-1 replacement. Chief Scott presented a request to purchase a new tender to replace the aging Tender 1-1. Discussion was held on the most appropriate size engine for the department's needs. The board asked Chief Scott to bring back additional options to the next board meeting.
9. West Thurston Fire and Life Safety IGA. Chief Kaleiwahea presented an updated intergovernmental agreement for the West Thurston Fire and Life Safety group. Commissioner Ricks recommended a continuance of this consortium. Commissioner Pethia moved to approve the WTFLS IGA. Commissioner Culleton seconded the motion. Motion carried 6-0.

Unfinished Business (action items):

1. Policy 1.2017, Computer/Internet Usage. Linda S. asked for board approval of Policy 1.2017 (pended from January meeting) following Lt. Garza's approval of the changes. Commissioner Elkins moved to approve the policy. Commissioner Ricks seconded the motion. Motion carried 6-0.
2. Grand Mound solar panels. This item was added as an agenda item at the request of the board in January but is still pended as the department waits for a potential grant opportunity for funding the project. Board asked the item to be removed from future agendas until the grant status has been established.
3. Use of remaining District #1 bond funds. Chief Kaleiwahea reported the plan is to use the excess bond funds under District #1 for the purchase of the tender, with the surplus and proceeds from the sale of Tender 1-1 to be used for other equipment/facility purchases specifically for the Grand Mound station, in keeping with the original intent of the bond funds. The item was pended until next month when more specs are provided on the new tender purchase.
4. Chief Officer contract(s) comp time addendum. Chief Kaleiwahea presented addendums for the chief officer's contracts, to reflect the changes approved by the board in January to Policy #1.2021. Commissioner Elkins approved the contract addendum. Commissioner Jernigan seconded the motion. Motion carried 6-0.

Unfinished Business (nonaction items):

1. Chehalis Tribe negotiations. Chief Kaleiwahea reported the tribe states they did not receive the letter sent to them on December 14, which he has re-sent. A virtual meeting is scheduled with the tribe for Wednesday, February 17.
2. Weyerhaeuser agreement. Chief Kaleiwahea reported that Weyerhaeuser is still working on a final contract.
3. Maytown well. Chief Kaleiwahea reported he has reviewed the situation with the appropriate representative and hopes to have authorization to begin exploratory drilling soon.
4. Timberland Library Use request. Chief Kaleiwahea presented a request received from Timberland Library to use the Old 99 station's parking lot for placement of a mobile library. He will provide more information as it is received from the library.
5. Grant Writers. This item was removed from the agenda.

Communications:

1. Thurston County Treasurer January 2021 reports were presented as per RCW 52.16.050(4).
2. February 2021 budget reports. Linda S. noted the reports were delayed and sent separate from the board packets.
3. 2021 Open BOFC positions. Linda S. reminded the board that two positions (Dahl #1 and Ricks #11) are up for re-election this year. Commissioner Elkins also reminded the board to file their annual reports.
4. Operations Committee update. Chief Scott reported on two projects:
 - a. The SCBA air fill station has been installed at the Rochester 1-3 station.

- b. The old water tank from the brush truck has been fitted for use in the utility pick-up as an alternate water source.

Chief/Training/EMS Reports: Refer to printed reports.

1. Chief Kaleiwahea noted the ham radio is functional at station 1-2.
2. Chief Smith noted the new format of his training report, and highlighted the recent High Incident Response Load (HIRL) event and the two new recruits.
3. Captain Dyer reported on the COVID vaccine roll-out.

Commissioner Reports:

1. Commissioner Ricks reported on the EMS levy restoration which will be on the primary ballot.
2. Commissioner Pethia reported on the presentation given by the county treasurer on how department funds are pooled for optimal money management, and also on the upcoming dental insurance premium “holiday” from which the department will benefit as a result of lower claims costs.

Good of the Order:

1. Commissioner Pethia noted that commissioners in other counties were included in the first responder vaccine roll-out but not Thurston County.

Adjournment: The board adjourned the meeting at 19:35 hours.

Submitted for Board approval by:

Linda Shea, Secretary

Tom Culleton, Board Member

Dave Pethia, Board Member

John Ricks, Board Member

Calvin Dahl, Board Member

Ben Elkins, Board Member

Jeff Jernigan, Board Member



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

RESOLUTION NO. 2021-005

A RESOLUTION OF THE GOVERNING BOARD OF THE
WEST THURSTON REGIONAL FIRE AUTHORITY (“RFA”)
DECLARING CERTAIN ITEMS OF PROPERTY AS
SURPLUS AND AUTHORIZING THEIR DISPOSAL

WHEREAS, the “RFA” has certain items which are no longer of use to the “RFA”; and
WHEREAS, it would be appropriate to surplus the property and dispose of it through appropriate sale or
donation, if the property is found to have little or no value.

NOW, THEREFORE, THE WEST THURSTON REGIONAL AUTHORITY GOVERNING BOARD
HEREBY RESOLVES AS FOLLOWS:

Section 1. That the property identified in Exhibit 1, attached hereto and incorporated herein by
reference, is declared to be surplus, and the Fire Chief of the Authority, or designee, is authorized to
dispose of and convey such property through appropriate sale or donation, if the property is found to
have little or no value.

Section 2. That the Fire Chief of the “RFA”, or designee, is authorized to implement such
administrative procedures as may be necessary to carry out this directive.

Section 3. That this Resolution shall take effect and be in full force upon passage and signatures hereon.

Adopted at the Board of Commissioners meeting of the West Thurston Regional Fire Authority this 8th
day of March 2021, the following majority of commissioners being present and voting:

**West Thurston Regional Fire Authority
Board of Commissioners**

Tom Culleton, Commissioner

Calvin Dahl, Commissioner

David Pethia, Commissioner

Ben Elkins, Commissioner

John Ricks, Commissioner

Jeff Jernigan, Commissioner

Linda Shea, Secretary

EXHIBIT 1 – Surplus Property
Addendum to Resolution #2021-005

Item	Value	Serial #	Tag #	Reason	Disposition
Cutters Edge chainsaws (3)	Est. \$200 ea	448002737, 44800140, 20160129	218, 219, 406	Surplus – outdated	Will be sold on auction site



Thurston County Treasurer
February 2021 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

Cash Activity

Date	Description	Amount	Notes
02/01/2021	Beginning Cash Balance	\$4,750,631.08	
	Receipts/Deposits/Refunds:		
02/01/2021	District Deposit \$28,156.07 / 6701	28,156.07	
02/02/2021	District Deposit \$2,521.79 / 6701	2,521.79	
02/02/2021	District Deposit \$688.29 / 6701	688.29	
02/03/2021	Credit Card Deposit \$197.96 / 6701	197.96	
02/03/2021	District Deposit \$1,303.95 / 6701	1,303.95	
02/03/2021	District Deposit \$1,822.12 / 6701	1,822.12	
02/03/2021	District Deposit \$208.45 / 6701	208.45	
02/03/2021	District Deposit \$958.83 / 6701	958.83	
02/05/2021	Credit Card Deposit \$8.00 / 6701	8.00	
02/05/2021	District Deposit \$2,878.52 / 6701	2,878.52	
02/05/2021	District Deposit \$702.75 / 6701	702.75	
02/05/2021	State Forest - Purchase/Other	36.27	
02/05/2021	State Forest - Transfer/Other	24.35	
02/08/2021	District Deposit \$1,103.60 / 6701	1,103.60	
02/08/2021	District Deposit \$360.58 / 6701	360.58	
02/09/2021	District Deposit \$284.19 / 6701	284.19	
02/10/2021	Credit Card Deposit \$50.00 / 6701	50.00	
02/10/2021	District Deposit \$1,098.80 / 6701	1,098.80	
02/10/2021	District Deposit \$208.49 / 6701	208.49	
02/10/2021	District Deposit \$313.02 / 6701	313.02	
02/10/2021	District Deposit \$4,142.37 / 6701	4,142.37	
02/11/2021	District Deposit \$710.98 / 6701	710.98	
02/12/2021	Credit Card Deposit \$15.00 / 6701	15.00	
02/12/2021	District Deposit \$11,501.28 / 6701	11,501.28	
02/12/2021	District Deposit \$2,250.52 / 6701	2,250.52	
02/12/2021	State Forest - Purchase/Other	6.04	
02/12/2021	State Forest - Transfer/Other	4.06	
02/16/2021	District Deposit \$1,177.55 / 6701	1,177.55	
02/16/2021	District Deposit \$7,955.00 / 6701	7,955.00	
02/17/2021	District Deposit \$762.21 / 6701	762.21	
02/17/2021	District Deposit \$9,737.00 / 6701	9,737.00	
02/18/2021	District Deposit \$266.56 / 6701	266.56	
02/18/2021	Interest on Tax Refunds	(3.81)	
02/19/2021	Credit Card Deposit \$41.00 / 6701	41.00	
02/19/2021	District Deposit \$1,948.97 / 6701	1,948.97	
02/19/2021	District Deposit \$654.48 / 6701	654.48	
02/19/2021	District Deposit \$718.88 / 6701	718.88	
02/19/2021	District Deposit \$9,464.42 / 6701	9,464.42	
02/22/2021	District Deposit \$13.53 / 6701	13.53	
02/22/2021	District Deposit \$2,366.26 / 6701	2,366.26	
02/24/2021	District Deposit \$1,223.43 / 6701	1,223.43	
02/24/2021	District Deposit \$2,620.20 / 6701	2,620.20	
02/24/2021	District Deposit \$533.40 / 6701	533.40	
02/25/2021	District Deposit \$812.84 / 6701	812.84	
02/25/2021	District Deposit \$825.89 / 6701	825.89	
02/26/2021	Leasehold Excise Tax	300.86	
02/26/2021	State Forest - Interest	0.19	
02/26/2021	Timber Harvest Tax	20,815.07	
02/28/2021	Tax & Assessment Receipts	138,133.96	



Thurston County Treasurer
February 2021 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

02/28/2021	Interest Paid	2,189.08	
	Total Deposits	\$264,113.25	
	Warrant Issues & Voids/Fees/ACH/Wires:		
02/10/2021	Electronic Disbursement	(10,715.28)	
02/10/2021	Issued Warrants	(153,797.87)	
02/12/2021	Electronic Disbursement	(13,172.15)	
02/26/2021	Electronic Disbursement	(276,022.49)	
	Total Warrants and Electronic Disbursements	(\$453,707.79)	
02/28/2021	Ending Cash Balance	\$4,561,036.54	

Warrant Activity

02/01/2021	Beginning Warrants Outstanding	\$35,369.14
	Total Warrants Issued	153,797.87
	Total Warrants Redeemed	(164,943.80)
	Total Warrants Voided	-
02/28/2021	Ending Warrants Outstanding	\$24,223.21

Investment Activity

02/01/2021	Beginning Interest Receivable	\$6,048.89
	Interest Earned	2,604.71
	Cash Paid	(2,189.08)
02/28/2021	Ending Interest Receivable	\$6,464.52

TCIP Yield (used to calculate interest earnings)	0.73%
LGIP Yield (budget benchmark)	0.13%



Thurston County Treasurer
February 2021 Statement
West Thurston Regional Fire Authority
Fund 67A1 - W THURSTON RFA BOND DEBT

Cash Activity

Date	Description	Amount	Notes
02/01/2021	Beginning Cash Balance	\$497,236.28	
	Receipts/Deposits/Refunds:		
02/05/2021	State Forest - Purchase/Other	3.91	
02/05/2021	State Forest - Transfer/Other	2.62	
02/12/2021	State Forest - Purchase/Other	0.65	
02/12/2021	State Forest - Transfer/Other	0.44	
02/16/2021	District Deposit \$5,228.71 / 6701	5,228.71	
02/18/2021	Interest on Tax Refunds	(0.34)	
02/26/2021	State Forest - Interest	0.02	
02/26/2021	Timber Harvest Tax	2,715.09	
02/28/2021	Tax & Assessment Receipts	7,545.00	
02/28/2021	Interest Paid	302.05	
	Total Deposits	\$15,798.15	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
02/28/2021	Ending Cash Balance	\$513,034.43	

Warrant Activity

02/01/2021	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
02/28/2021	Ending Warrants Outstanding	\$0.00

Investment Activity

02/01/2021	Beginning Interest Receivable	\$915.38
	Interest Earned	278.63
	Cash Paid	(302.05)
02/28/2021	Ending Interest Receivable	\$891.96

TCIP Yield (used to calculate interest earnings)	0.73%
LGIP Yield (budget benchmark)	0.13%



Thurston County Treasurer
February 2021 Statement
West Thurston Regional Fire Authority
Fund 67A3 - W THURSTON RFA CAPITAL PROJ

Cash Activity

Date	Description	Amount	Notes
02/01/2021	Beginning Cash Balance	\$0.00	
	Receipts/Deposits/Refunds:		
	No Activity		
	Total Deposits	\$0.00	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
02/28/2021	Ending Cash Balance	\$0.00	

Warrant Activity

02/01/2021	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
02/28/2021	Ending Warrants Outstanding	\$0.00

Investment Activity

02/01/2021	Beginning Interest Receivable	\$0.00
	Interest Earned	-
	Cash Paid	-
02/28/2021	Ending Interest Receivable	\$0.00

TCIP Yield (used to calculate interest earnings)	0.73%
LGIP Yield (budget benchmark)	0.13%



Thurston County Treasurer
February 2021 Statement
West Thurston Regional Fire Authority
Fund 67A4 - W THURSTON RFA RESERVE FUND

Cash Activity

Date	Description	Amount	Notes
02/01/2021	Beginning Cash Balance	\$670,334.20	
	Receipts/Deposits/Refunds:		
02/28/2021	Interest Paid	304.98	
	Total Deposits	\$304.98	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
02/28/2021	Ending Cash Balance	\$670,639.18	

Warrant Activity

02/01/2021	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
02/28/2021	Ending Warrants Outstanding	\$0.00

Investment Activity

02/01/2021	Beginning Interest Receivable	\$832.24
	Interest Earned	373.38
	Cash Paid	(304.98)
02/28/2021	Ending Interest Receivable	\$900.64

TCIP Yield (used to calculate interest earnings)	0.73%
LGIP Yield (budget benchmark)	0.13%

West Thurston Regional Fire Authority
Budget Report as of:

Mar-21

Budget Report as of: Mar-21								25%		of Year Expended	
Account	Title	January	February	March	PENDING	YTD Collected / Expended	Original Budget	Adjusts	Revised Budget	Budget Remaining	% Rev/Exp
GENERAL FUND											
308 91 00 000	Beg Bal-Unresv GF 67A0					-	1,411,789		1,411,789	1,411,789	
308 91 00 001	Beg Bal-Oper Res 67A0					-	2,972,000		2,972,000	2,972,000	
308 91 00 007	Beg Bal-Wildland Res 67A0					-					
308 91 00 018	Beg Bal-GEMT Res 67A0					-	400,000		400,000	400,000	
308 91 00 020	Beg Bal-SCBA Res 67A0					-	96,000		96,000	96,000	
308 91 00 050	Beg Bal-Facility Res 67A0					-	250,000		250,000	250,000	
308 91 00 060	Beg Bal-Apparatus Res 67A0					-	62,500		62,500	62,500	
308 91 00 999	Beg Bal-Petty Cash					-					
BEGINNING BALANCES		-	-	-		-	5,192,289	-	5,192,289	5,192,289	
311 11 00 000	Property Tax	1,586	468			2,053					(2,053)
311 11 01 001	Property Tax-Regular District #1	5,252	44,989			50,240	1,655,668		1,655,668	1,605,428	
311 11 01 003	Property Tax-M&O #1 6615	3,890	31,575			35,465	1,195,517		1,195,517	1,160,051	
311 11 02 001	Property Tax-Regular District #11	4,064	35,441			39,505	1,631,307		1,631,307	1,591,802	
311 11 02 003	Property Tax-M&O #11 6715	3,138	25,662			28,800	1,245,031		1,245,031	1,216,231	
311 11 03 000	Property Tax-M&O	-	-			-			-	-	
311 30 00 000	Sale of Tax Title Property GF	-	-			-			-	-	
332 92 10 000	COVID-19 Nongrant Assistance	-	-			-			-	-	
332 93 40 018	GEMT	7,498	37,471			44,969	292,000		292,000	247,031	
334 01 80 000	State Grant-Military Dept	-	-			-			-	-	
334 02 30 007	State Grant - DNR Wildland	-	-			-			-	-	
334 04 90 000	State Grant-Dept Of Health	-	-			-	1,200		1,200	1,200	
334 06 90 000	State Grant-Other	-	-			-			-	-	
335 02 33 000	DNR Timber Trust 2 - State Forest	14	71			85			-	(85)	
336 02 31 000	DNR PILT NAP/NRCA	-	-			-			-	-	
337 00 00 000	Interlocal Grants (incl. Timber Harvest Tax & Medic	5	21,116			21,121	49,250		49,250	28,129	
341 81 00 000	Printing & Duplicating Services	-	-			-			-	-	
342 21 00 000	Mobilizations	12,174	17,419			29,593			-	(29,593)	
342 21 01 000	Intergov't/Tribal	30,596	-			30,596	170,726		170,726	140,130	
342 60 00 000	Ambulance & Emer Aid Fees	20,638	30,651			51,289	365,500		365,500	314,211	
361 40 00 000	Other Interest	4,300	2,185			6,486	20,000		20,000	13,514	
362 00 00 000	Space & Fac Leases (short and long-term)	5,139	800			5,939	48,077		48,077	42,138	
367 00 00 000	Contributions And Donations From Private S	-	-			-			-	-	
369 10 00 000	Sale Of Surplus	-	-			-			-	-	
369 91 00 001	Misc Revenue - Incident Cost Recovery	400	-			400	8,000		8,000	7,600	
369 91 00 002	Misc Revenue - Prior Year	-	-			-			-	-	
369 91 00 003	Misc Revenue - Fuel Tax Refunds	-	590			590			-	(590)	
369 91 00 004	Misc Revenue - Other	-	11			11			-	(11)	
382 90 00 000	Other-Sales Tax	(847)	822			(26)			-	26	
389 90 00 000	Suspense (cancelled warrants, pending depo	-	-			-			-	-	
391 90 00 000	Long Term Debt Issuance	-	-			-	204,722		204,722	204,722	
392 00 00 000	Premiums on Bonds	-	-			-			-	-	
395 10 00 000	Sale Of Assets	-	-			-			-	-	
395 20 00 000	Insurance Recovery	-	-			-			-	-	
397 00 00 000	Transfers In	-	-			-			-	-	
TOTAL REVENUE		97,846	249,270	-		347,116	6,886,998	-	6,886,998	6,539,882	5%
TOTAL FUNDS AVAILABLE							12,079,287	-	12,079,287	11,732,171	
522 10 10 000	Admin-Salaries-Commissioner	1,348	1,429	1,045		3,821	27,648		27,648	23,827	
522 10 10 001	Admin-Salaries-Admin	52,289	51,648	52,480		156,417	669,817		669,817	513,400	
522 10 10 004	Admin-Salaries-Temporary Adm	859	735	2,338		3,932	59,754		59,754	55,822	
522 10 20 000	Admin-Benefits-Commissioner	95	109	80		284	2,239		2,239	1,955	
522 10 20 001	Admin-Benefits-Admin	21,284	17,474	21,017		59,776	254,515		254,515	194,739	
522 10 20 004	Admin-Benefits-Temporary Adm	78	56	450		584	8,651		8,651	8,067	
522 10 31 001	Admin-Office & Oper Supplies	190	200	-		391	6,000		6,000	5,609	
522 10 35 001	Admin-Minor Equip (noninv)	440	607	440		1,486	7,320		7,320	5,834	
522 10 35 003	Admin-Small & Attractive Assets (inventoria	-	-	2,295		2,295	15,000		15,000	12,705	
522 10 35 004	Admin-Software	5,321	1,681	628		7,630	42,735		42,735	35,105	
522 10 41 001	Admin-Prof Services	18,869	5,622	10,720		35,211	124,830		124,830	89,619	
522 10 42 000	Admin-Communication	53	53	53		160	1,200		1,200	1,040	
522 10 44 000	Admin-Advertising	-	-	-		-	500		500	500	
522 10 46 000	Admin-Insurance	159	167	167		492	75,450		75,450	74,958	
522 10 48 003	Admin-Equipment Maint	-	106	128		234	4,340		4,340	4,106	
522 10 49 000	Admin-Misc-Commissioner	26	8	8		43	9,383		9,383	9,340	
522 10 49 001	Admin-Misc-Admin	415	1,019	369		1,803	6,355		6,355	4,552	
522 10 49 023	Admin-Dues & Membership	5,020	-	-		5,020	12,840		12,840	7,820	
522 10 49 024	Admin-Elections	-	-	-		-	10,000		10,000	10,000	
522 20 10 001	Suppr-Salaries-Career FF	244,723	227,985	233,762		706,470	2,831,650		2,831,650	2,125,180	
522 20 10 002	Suppr-Salaries-Vol Pts	6,372	5,720	5,746		17,839	113,394		113,394	95,556	
522 20 10 003	Suppr-Salaries-Mobe OT	-	-	-		-			-	-	
522 20 10 008	Suppr-Salaries-Training OT	-	-	527		527	24,033		24,033	23,506	
522 20 10 019	Suppr-Salaries-COVID 19 OT	3,419	2,901	422		6,742	-		-	(6,742)	
522 20 20 001	Suppr-Benefits-Career FF	112,951	75,918	71,918		260,787	1,232,047		1,232,047	971,260	
522 20 20 002	Suppr-Benefits-Volunteer	589	960	551		2,100	17,117		17,117	15,017	
522 20 20 003	Suppr-Benefits-Mobe OT	-	-	-		-			-	-	
522 20 20 008	Suppr-Benefits-Training OT	-	-	34		34	1,629		1,629	1,595	
522 20 20 019	Suppr-Benefits-COVID 19 OT	225	167	28		420	-		-	(420)	
522 20 31 001	Suppr-Bunker Gear/PPE	185	-	857	15,487	16,529	49,776		49,776	33,247	
522 20 31 002	Suppr-Uniforms	2,107	1,708	1,231		5,047	25,000		25,000	19,953	
522 20 31 003	Suppr-Rehab Supplies	-	54	-		54	1,500		1,500	1,446	
522 20 31 019	Suppr-COVID 19 PPE Supplies	-	-	-		-	-		-	-	
522 20 35 000	Suppr-Small Tools	550	-	-		550	5,000		5,000	4,450	
522 20 35 001	Suppr-Minor Equipment	1,567	12,141	3,189		16,898	30,000		30,000	13,102	
522 20 35 002	Suppr-Health & Wellness Equip	-	-	-		-	5,000		5,000	5,000	
522 20 35 003	Suppr-Small & Attractive Assets (inventoria	193	-	-		193	-		-	(193)	
522 20 35 004	Suppr-EMS Supplies	-	-	-		-	9,000		9,000	9,000	
522 20 35 007	Suppr-Wildland tools/gear	-	-	-		-	-		-	-	

Account	Title	January	February	March	PENDING	YTD Collected / Expended	Original Budget	Adjusts	Revised Budget	Budget Remaining	% Rev/Exp
522 20 42 000	Suppr-Comm/Modems	1,148	1,149	1,149		3,447	18,000		18,000	14,553	
522 20 44 000	Suppr-Advertising	-	-	-		-	500		500	500	
522 20 45 000	Medical Costs	917	(2,977)	-		(2,060)	35,200		35,200	37,260	
522 20 45 019	Medical Costs - COVID-19	-	-	-		-	-		-	-	
522 20 49 000	Suppr-Miscellaneous	259	17	6		282	16,950		16,950	16,668	
522 30 10 000	Fire Inv-Salaries	6	-	-		6	8,000		8,000	7,994	
522 30 20 000	Fire Inv-Benefits	5	-	-		5	612		612	607	
522 30 35 000	Fire Prev-Pub Ed (public)	21	-	-		21	8,100		8,100	8,079	
522 30 41 001	Fire Inv-Professional Svcs	61	-	-		61	9,750		9,750	9,689	
522 30 41 003	Fire Inv-Small & Attractive Assets (inventori	-	-	-		-	-		-	-	
522 45 31 000	Training-Supplies	-	230	-		230	8,000		8,000	7,770	
522 45 35 000	Training-Pub Ed/EMS (dept)	-	-	-		-	1,500		1,500	1,500	
522 45 43 000	Training-Travel/Registrations (Fire)	1,092	2,600	-		3,692	51,550		51,550	47,858	
522 45 43 001	Training-Reimb-Residents	-	79	-		79	25,000		25,000	24,921	
522 45 43 002	Training-Travel/Registrations (EMS)	-	-	-		-	4,000		4,000	4,000	
522 45 43 003	Training-Travel/Registrations (Peer Support	-	-	-		-	3,000		3,000	3,000	
522 50 31 000	Facilities-Operating Supplies General	2,113	1,537	1,237		4,887	23,750		23,750	18,863	
522 50 31 001	Facilities Station 1-1 Kitchen	-	-	-		-	250		250	250	
522 50 31 002	Facilities Station 1-2 Kitchen	-	-	-		-	250		250	250	
522 50 31 003	Facilities Station 1-3 Kitchen	-	-	-		-	250		250	250	
522 50 31 004	Facilities Station 1-4 Kitchen	-	-	-		-	250		250	250	
522 50 31 005	Facilities Station 1-6 Kitchen	-	-	-		-	250		250	250	
522 50 31 019	Facilities COVID 19	826	-	110		936	-		-	(936)	
522 50 32 000	Facilities-Heating Fuels	8,122	5,465	4,043		17,630	40,000		40,000	22,370	
522 50 32 001	Facilities-Water	392	411	491		1,294	5,500		5,500	4,206	
522 50 42 000	Facilities-Phone/Cable	1,314	1,317	1,318		3,949	16,000		16,000	12,051	
522 50 47 000	Facilities-Electricity	4,323	5,167	4,922		14,412	48,900		48,900	34,488	
522 50 47 001	Facilities-Garbage	328	377	359		1,064	4,600		4,600	3,536	
522 50 48 000	Facilities-Repairs & Maint	15,913	14,475	17,066		47,454	221,810		221,810	174,356	
522 60 32 000	Vehicle & Equip-Fuel	2,960	2,686	2,487		8,133	50,500		50,500	42,367	
522 60 48 000	Vehicle & Equip-Repairs & Maint	10,593	7,266	14,365		32,225	333,064		333,064	300,839	
586 00 00 000	Refunds/Fund Bal Adjusts	-	-	-		-	-		-	-	
589 90 00 000	Payroll Clearing	(2,241)	(2,225)	(2,256)		(6,722)	-		-	6,722	
589 90 00 001	Payroll Draw Clearing	-	-	-		-	-		-	-	
592 22 80 000	Debt Related Costs	-	-	-		-	-		-	-	
594 22 60 000	Capital Expenditures (incl. financed equipment)	12,023	(7,180)	22,223	62,046	89,112	513,249		513,249	424,137	
597 00 00 000	Transfers-Out - Other Costs Allocations	-	80,258	-		80,258	204,722		204,722	124,464	
	TOTAL GF EXPENDITURES/OTHER	539,504	519,123	478,004	77,533	1,614,163	7,337,230	-	7,337,230	5,723,067	22%
	GENERAL FUND ENDING BALANCE	4,750,631	4,480,779	4,002,775							
	EMERGENCY RESERVE FUND										
308 91 02 000	Beg Bal-Emerg Res 67A4	669,742	-						-	-	
361 40 02 000	Other Interest-Emergency Res	592	305			897	10,000		10,000	9,103	
397 00 00 002	Transfers In-Emergncy Rsrv		80,258			80,258	-		-	(80,258)	
311 11 03 000	Property Tax-M&O					-			-	-	
	EMERGENCY RESERVE ENDING BALANCE	670,334	750,897	750,897		81,156	679,742	-	679,742		
	BOND DEBT FUND										
308 31 20 000	Beg Bal-Reserved Debt Srv	493,674	-								
311 11 20 000	Property Tax-Bond Debt	2,908	7,545			10,453	321,999		321,999	311,546	
311 11 20 001	Property Tax-Bond Debt - IAGs		5,229			5,229			-	(5,229)	
311 30 00 201	Sale of Tax Title Property Debt Svc		-			-			-	-	
335 02 33 201	DNR Timber Trust 2-Debt Svc	2	8			10			-	(10)	
337 00 00 201	Interlocal Grants		-			-			-	-	
361 40 20 000	Other Interest-Debt Srv		2,715			2,715	5,000		5,000	2,285	
397 00 00 201	Transfers In-Debt Svc	652	302			953	204,722		204,722	203,769	
591 22 70 201	Debt Svcs-Principal Debt Srv Fund					-	265,000		265,000	265,000	
592 22 80 201	Debt Svc-Interest And Other Debt Srv Fund					-	54,250		54,250	54,250	
	BOND DEBT ENDING BALANCE	497,236	513,034	513,034		19,360	706,146	-	706,146		



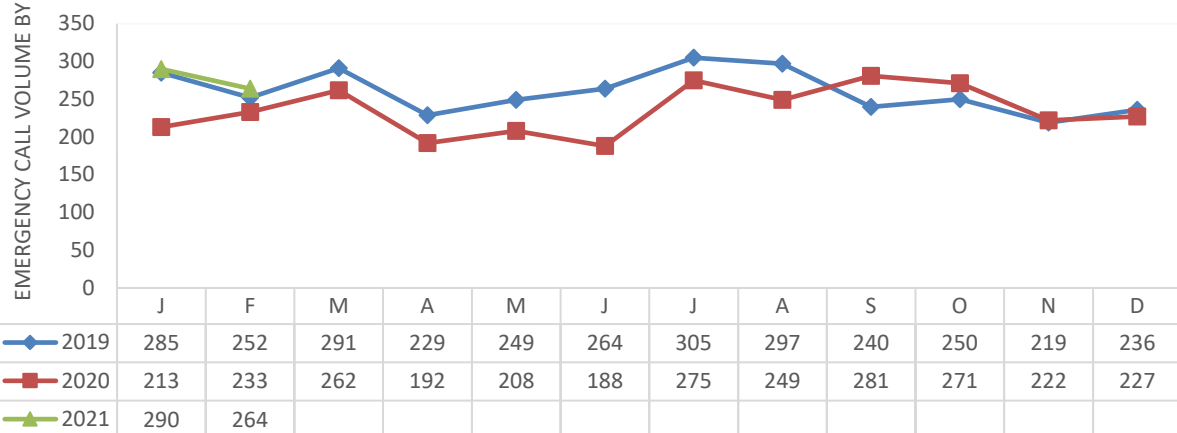
WEST THURSTON REGIONAL FIRE AUTHORITY

CHIEF'S REPORT- FEBRUARY 2021

INCIDENT VOLUME BY TYPE – MONTH / YTD

	CALL	EMS			TOTAL	MUTUAL	WTRFA	TOTAL
MONTH	VOLUME	RESCUE	FIRE	OTHER	VOLUME	AID	TRANSPORTS	TRANSPORTS
JAN	290	211	05	75	290	12	76	96
FEB	264	204	04	56	264	11	58	77
MAR								
APR								
MAY								
JUN								
JUL								
AUG								
SEP								
OCT								
NOV								
DEC								
YEAR	554	415	09	131	554	23	134	173

3 YEAR - INCIDENT VOLUME COMPARISON BY MONTH



Agreements, Resolutions, Contracts & Leases:

- Chehalis Tribe ESA – Negotiation Meeting was held on February 17 via zoom. The Tribe was going to caucus and review/analyze the “interesting proposal”. I anticipated they would seek current cost figures; however, they have not been in contact since.
- After meeting with Weyerhaeuser (via zoom) they have provided a final revision of the Land Donation Agreement. I am researching with Development Services the Boundary Line Adjustment process. Thurston County indicates they are unable to approve a 1-acre parcel because of the RRR1/5 zone. There is a provision that will allow it through a process of condemnation/ eminent domain.

Budget & Finance/Planning:

- Tender purchase proposal- Operations has reviewed the spec on the T-880 and T-440 and have confirmed their interest to achieve the operational objective, (shorter, tactical tender) is acquisition of the T-440. The unit has an excess 10,000 GVW and historically will be driven 1000 miles per year. Although the upgrade to the T-880 is not cost prohibitive (\$38,000) it adds an additional two feet to the length or 4 feet longer than Tender 1-2.

Expenditure Planning:

- Tender purchase \$350,000
- Lift purchase \$20,000 (March)
- Reverse osmosis system for station 1-6- \$20,000 (research)

Development Services (New Construction) Tracking

- Chehalis Tribe-Truckstop/hotel & Kaufman Light industrial complex development 93rd ave & I-5 (Tumwater)

Fire Investigation and Fire Loss Reports:

- None

Health & Safety Activities (see Safety Officer Report)

- WTRFA is continuing to work with TFP to finalize the “Fire Department Physician” designation. WTRFA has 8 FF’s we will schedule for at least Medical Evaluation of Questionnaire.

Accidents, Incidents, and Injury

- Mike Peoples remains on light duty (through April 15th) resulting from an arm injury lifting a patient. An MOU is in place to back fill.

IT/Web Development:

- N/A

Labor Management Report

- N/A

Human Resources/ Personnel/ Man hours served & Internal Affairs/ Labor-Management:

- N/A

STATION UPTIME REPORT		February 2020
Station 1		100%
Station 2		100%
Station 3		100%
Station 4		2 resident(s)
Station 6		Staffing of 2 = 22%
Career Battalion (Station 6)		100%

Certified Responders- Personnel Count		Man-Hours Worked February 2020
(31) Career-Union	Regular Hours; 4800; Overtime Hours: 339; Sick Leave Hours; 384 (includes paternity and FMLA); Kelly Day Hours: 960; Vacation Hours 216; Personal Leave: 48; Training OT: 0; Bereavement ; Mob; 0, Mob Backfill; 0	
(26) Volunteer Responders	1316 Regular Hours	
(13) PACT		
(04) Residents	363 Regular Hours	
(03) Maintenance/Logistics PT	170 Regular Hours	

Legal Issues:

- N/A

Policy/ Procedures & Guidelines:

- See Agenda

Action/ Review/ Discussion Items:

- Tender purchase

Risk Management:

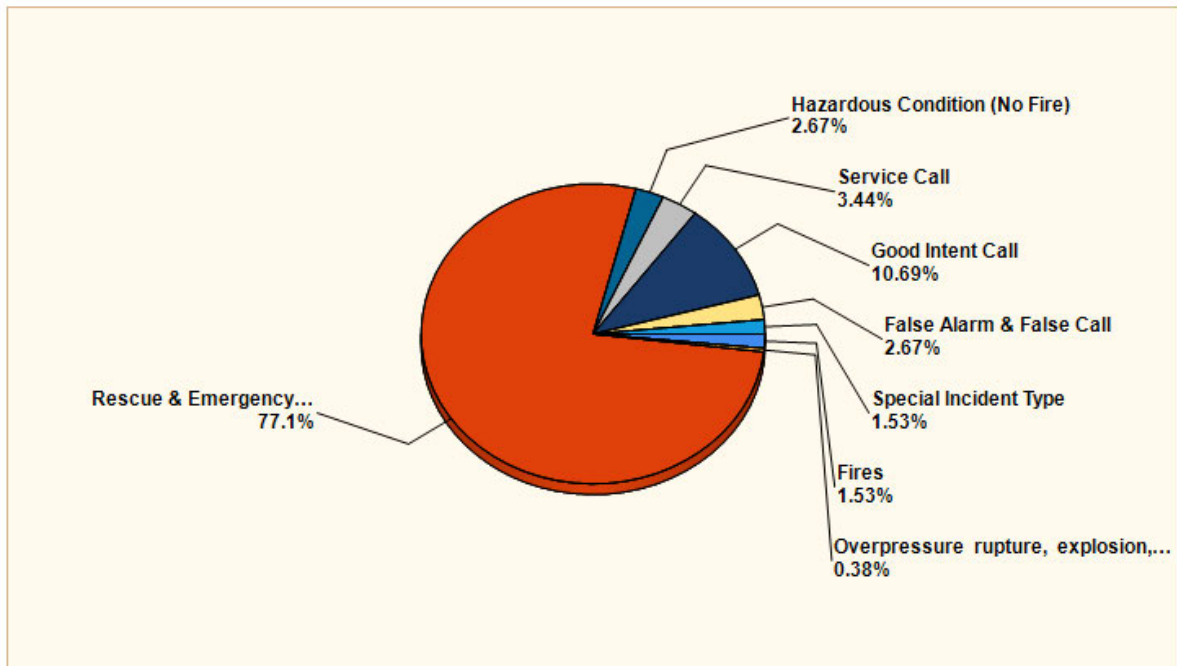
- COVID-19 Vaccination ongoing

Public Education/ Public Relations Activities:

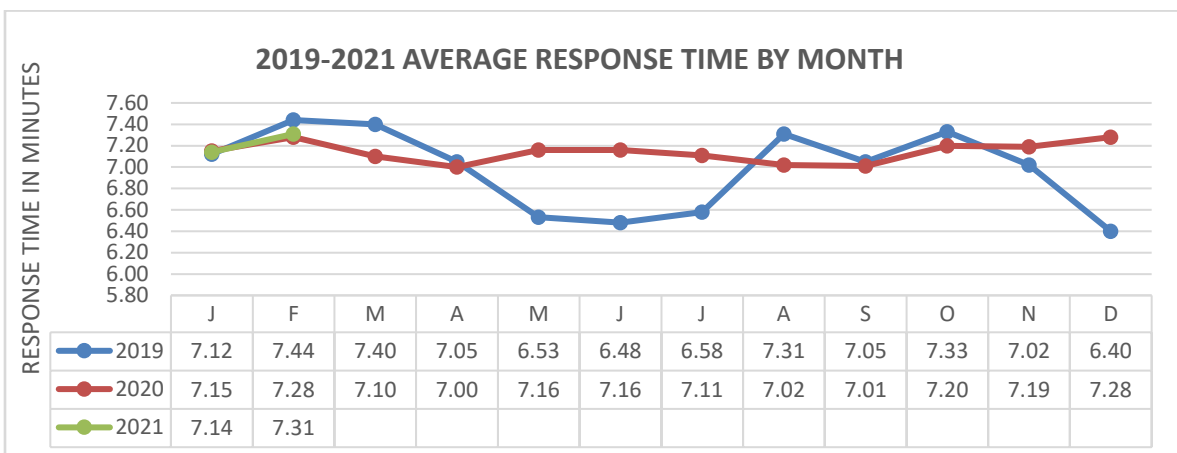
- Captain Dyer is working on a Spring 2021 Newsletter and Postcard to reflect the TCFD 1 Bond being paid off!

See Pub Ed./ PR and EMSO Report attached

ALL INCIDENTS BY TYPE (MONTH):



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	1.53%
Overpressure rupture, explosion, overhear - no fire	1	0.38%
Rescue & Emergency Medical Service	204	77.1%
Hazardous Condition (No Fire)	7	2.67%
Service Call	9	3.44%
Good Intent Call	28	10.69%
False Alarm & False Call	7	2.67%
Special Incident Type	4	1.53%
TOTAL	264	100%



Average Response Time (Month): 7:31 Minutes

Initial unit arrival-priority incidents-primary zones

WEST THURSTON INCIDENT RESPONSE SUMMARY:

INCIDENT TYPE	INCIDENT VOLUME -MONTH	INCIDENT VOLUME- YTD
EMERGENCY MEDICALS/RESCUE	204	204(73%)
FIRE/EXPLOSION	04	04 (2%)
OTHER	56	56 (25%)
TOTAL	264	264
WEST THURSTON PATIENT TRANSPORTS	58	(27%) of EMS

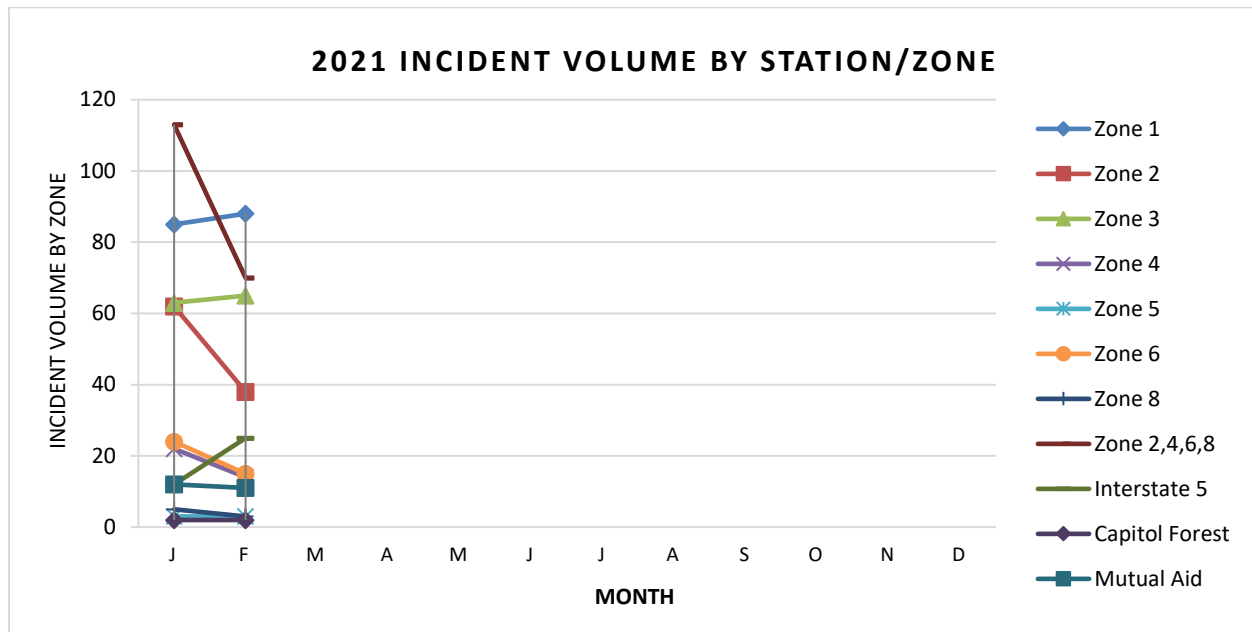
TRIBAL PROPERTY LOCATION	INCIDENT VOLUME-MONTH	INCIDENT VOLUME-YTD
Lucky Eagle (12888)	08	16
Eagles Landing (12840)	04	08
Great Wolf Lodge (20500)	04	08
Fairfield Inn (6223)	00	01
Burger Claim (20320)	00	00
Distillery (19770) Sargent Rd	00	01
End of Trail (19615) Elderberry	02	02
Starbucks complex (19725)	00	00
Jack-in-the-Box (19715)	00	00
Total Tribal Property Call Volume	18	36
% of Total WTRFA	6.8%	6.4%
% of Total GM/Rochester	11.5%	11.7%

AID UNIT PT. TRANSPORTS	MONTH	YTD
Aid 1-1 – App 05	17	30
Aid 1-2 – App 06	15	46
Aid 1-3 – App 03	22	50
Aid 1-6 – App 55	04	04
Aid 1-4	00	00
TOTAL WTRFA	58	130
Transported ALS	16	35
Airlift	00	00
Private Ambulance	03	04
Other FD	00	00
TOTAL PT's TRANSPORTED	77	169

TRANSPORT DESTINATION	MONTH	YTD
SPH	49	51
PHC	24	36
CMC	04	09
MAMC	0	0
Harborview	0	0
Mary Bridge	0	0
Other	0	0
TOTAL	77	96

ZONE-STATION	MONTH	RESPONSE TIME-MONTH	*YTD	% YTD
1 – Grand Mound	88	6:57	173	32%
2 – Littlerock	38 (70)	9:05	99 (183)	19% (34%)
3 – Albany	65	7:18	128	24%
4 – Scott Lake- Sta. 1-2	14	8:03	36	7%
5 – Michigan Hill- Sta.1-3	03	11:11	06	1.1%
6 – Maytown – Sta. 1-2	15	6:59	39	7.3%
8 – Bordeaux–Sta.1-2	03	12:14	07	1.3%
I-5 1-1	11	11:49	16	3%
I-5 1-2	08	7:09	09	1.7%
I-5 1-6	06	7:26	06	1.1%
Capitol Forest	02	16:39	02	<1%
Mutual Aid	11	N/A	11	2%
TOTAL	264	7:31	532	100%

Average response time for first arriving unit-priority-primary zones; (ER report #1605)



FLEET, FACILITIES, LOGISTICS & PROJECT STATUS REPORT:

Facilities Work –

Chris Heilman has hit the ground running in February with many projects and tasks being completed or started during the month. Chris has done a great job thus-far in working on projects around the facilities. Since there is a large amount of smaller things that need to be addressed, we are choosing to focus on one facility at a time for his work. As a reminder Chris is limited to 29 hours per week.

A copy of the completed work orders for fleet and facilities YTD has been attached to this report.

Littlerock Rd Tree Removal- During February, we had a landscape contractor complete some much needed tree and limb work at Littlerock Rd. This included the limbing up of trees at the end of the apparatus driveway to allow for better visibility for responding apparatus and drivers on Littlerock Rd.



We also had an Arborist mark trees that were either a “danger tree” or those that were clearly diseased or in need of removal. As the weather improves we will move to replace some of the trees that were taken out. All limbs were chipped on site and removed – large chunks of wood are on site – referral made to Kiwanis Club for their firewood donation program – **Project Complete.**

Kubota Tractor - was taken in for annual service with some noted repairs from use over the past year. We are also pricing out additional implements that we can add for additional work at the stations. – **Completed.**

New Engine Progress- Moving forward with the placement of radios, chargers and grab handles on the new engine – we may have delivery of this new unit in 6 weeks or so to us. – **In Progress.**



Maytown Water: Thurston County has rejected the proposed exploratory drilling permit. Robert is researching install of a residential size reverse osmosis system. (1000 gallons per day)
Pending

50ft manlift- We picked up a used 50' tow behind lift from Ahearn in Portland for \$18,895. We have taken delivery and Chris Heilman has already started using this unit for work around the stations. – **Project Complete.**



HAM Radio Install: The Station 1-2 HAM radio has been installed. Station 1-1 will be completed in the spring.

Roof Inspections at Facilities- We have completed a roof evaluation which its noted that several of our stations need immediate attention for leaks and preventative maintenance – we have had the following evaluations completed for these stations by Briana Slater of Chehalis Sheet Metal who is our roofing contractor-

- Littlerock Rd – An evaluation was requested due to the increased leaks found around the facility. Its noted *“Upon my inspection and experience with this roof over the years, this roof has reached the end of its life. Every repair possible has been exhausted and the roof continues to leak. I recommend that this roof be replaced as soon as possible”*.
- Littlerock Training Tower – *“Due to the amount of panelst aht must be taken off of the roof in order to address the rotting underlayment, repair will not be possible. The existing metal is very old and will not withstand being removed and resued. A new roof on this section is necessary.”*
- Sargent Rd – *“We recommend caulking and sealing all roof penetrations once in the summer every 2 years. Initial bid would be based upon labor and materials. This work carries no warranty because we are performing work on a roof that was not installed properly. If this maintenance doesn’t work the only other option is a new roof.”*
- Albany Street – *“This roof is one layer over plywood. It has multiple signs of wear and tear, especially at the perimeter where the material is separating from the perimeter metal. This roof has reached the end of its life.”*

Based upon this evaluation, we have submitted a Request for Proposal for a bid package from vendors for re-roofing as outlined in this evaluation. At the same time, we are researching additional options including a ply or urethane spray on membrane as a potential option. RFQ will be going out next week and be open for 2 weeks. – **In Progress.**

CAD System Rework – Response Zones and Station Tones – Substantial work was completed in February with the CAD Ops Team working with TCOMM to make adjustments to run-cards and response boundaries to better balance out our response zones as well as making changes for secondary responses to specific zones. We are also planning on a March roll-out of new station alerting tones for Albany Street. This will better segregate those alarms only to alert that needed station – currently any call in the south end alerts both Sargent Rd and Albany Street. When implemented, only the station affected will be alerted with the secondary station only to be alerted if there is a need for additional resources or the primary zone response is already on an incident. – **In Progress.**

Water Storage Tank at LRR Inspections – Water tanks were inspected at LRR station and founds to require some minor maintenance which will be completed in-house. – **In Progress.**

Sargent Rd Energy Usage- Until a decision is made on the roof repair project at Sargent Rd, this will be on indefinite hold as if we are required to have maintenance completed on the roof every two years, the placement of solar panels on the roof will limit access and the roofing vendor will not work on the roof with panels in place due to liability.

Fixed Fueling Station Upgrades- Three separate vendors will be getting details back to us on ideas for the upgrade of our fueling systems – **Awaiting vendors.**

Emergency Internet Connections – Working with TCOMM and Brightwire still on this project – their timing has prevented them from completing an initial meeting. We have also engaged with Olympic Telephone which will need to be brought into the discussion after the TCOMM/BW discussion – **In Progress.**

OPERATIONS-TRAINING REPORT:

Notable Incidents:

- Ongoing COVID-19 Pandemic

Notable Fire Incidents:

- N/A

See attached AC Rob Smith Operations and Training Report

Fleet & Facilities XTO Computers

Location	Workflow	Workflow State Name	Ticket Type Name	Name	Created	Open/Closed	Description	# Days Open	Parts Cost	Labor Cost	Ticket Cost
App # 21	Apparatus Repair and Maintenance	Complete	Apparatus Maintenance-Reoccurring	Quarterly Service	1/12/21	Closed		29		1,500	\$1,499.99
				Electric Sawzall	1/25/21	Closed	no sawzall assigned to this apparatus Sawzall placed on E1-7 from cache	1			
	Equipment Repair / Missing	Complete	Equipment Repair	Power Unit for the Jaws off Engine 1-7. It starts but then idles down until it powers off. Won't stay running.	1/21/21	Closed	Unit went to CRS for repair. Tag #0237	6			
App #05	Apparatus Repair and Maintenance	Complete	Apparatus Maintenance-Reoccurring	Annual Service	1/20/21	Closed	Shop Notes: Annual service. Performed annual service as per inspection form. Changed engine oil. Did not service transmission or differential fluid due to age and condition (last done 3k miles ago). Topped up washer fluid. License plate was inoperative. Bulb had burned out and the ground for housing was bad. Replaced bulb (89) and repaired ground for housing. Changed fuel filter due to age, done last annual (12/2019). Did not service wheel bearings at this time. Both had no play and were not noisy on road test.	0	902		\$902.33
App #20	Apparatus Repair and Maintenance	Complete	Apparatus Repair-Normal Priority	Replaced Opticom	1/20/21	Closed		0		1,068	\$1,067.87

Station 1-1	Facilities Repair(s) and Maintenance	Complete	Facilities Maintenance-Reoccurring	Semi Annual HVAC & Exhaust System Maintenance	1/27/21	Closed		15			
				Semi-Annual Carpet Cleaning	1/19/21	Closed		0		1,241	\$1,241.00
				Bay Door 7-Behind Tender 1-1 Belt Broken	1/8/21	Closed	The belt on the garage door opener on Bay door 7 is broken. Door was opened to pull Tender 1-1 back into the station and a few minutes later when the 4 minute timer ran out the motor engaged but the door did not close. Linda P knows and is contacting the garage door contractors. Door will be placed out of service.	6	0	1,015	\$1,015.01
							 				
			Facility Repair-Normal Priority	Emergency Preparedness Room Needs Re-Keyed	1/14/21	Closed	Per Chief Scott, the Emergency Room Preparedness Room needs the lock re-keyed or have new handle/lock installed and new keys (5) made. Contacted DH Pace to come out and provide quote on 1/11/21	15			
							 				
				Need Propane Hook Up for Emergency Turkey Fryers	1/14/21	Closed	Quote received for stations 1 & 2 from Propane Northwest for \$805.59. Approval to move forward given 11-09-2020. 	5		403	\$402.50

Station 1-2	Apparatus Repair and Maintenance	Complete	Apparatus Maintenance- Other	Flooded bathroom	1/7/21	Closed	The left urinal in the mens bathroom on the dorm side wont shut off. We walked in to find water all over the floor. We used a screwdriver to turn it off. Also when they are here could we have them look at the toilet in the bay. It doesnt seem to be flushing correctly. Doesnt seem like there is much water coming out when you flush.	13	515	2,132	\$2,647.09
			Facilities Maintenance- Reoccurring	Semi Annual Carpet Cleaning	1/19/21	Closed	scheduled for 1-20-21	1		1,174	\$1,174.00
				Semi Annual HVAC & Exhaust System Service	1/27/21	Closed		15			
			Facility Repair-High Priority	Electrical Plugs not working bad Breaker	1/18/21	Closed	Multiple plugs on the dorm side in the officers dorm room and the one next to it (West side of building) are not working also 1 plug in the hallway. A breaker in "Panel B" "Breaker 14" was found to be tripped and very weak when reset with still no power to the plug. We need to have an electrician out to check the system and replace the breaker if needed. The breaker was marked in "Panel B" 	3			
	Facilities Repair(s) and Maintenance	Complete		Need Propane Hook Up for Emergency Turkey Fryers	1/14/21	Closed	Propane Northwest provided quote for hook ups at both stations 1 & 2 for \$805.59. Approval given on 11-09-2020 to proceed.	5			

			Facility Repair-Normal Priority	Outside Lights on North of Building Not Working Properly	1/4/21	Closed	<p> &nbsp;The Travers tech said the outside lights that he just fixed a few weeks ago SHOULD be going off during the day, but he noticed they were on today when he stopped by.&nbsp;It could be because of the cloudy day, but if you notice the lights are staying on during a sunny day, please put a ticket into Halligan (we may need to fix the photo cell that is mounted at the front of the station.)&nbsp;&nbsp;Those lights along the North were not on at all last night.&nbsp;The one next to the tower was on last night.&nbsp;&nbsp; </p>	8	1,931	1,397	\$3,327.57
Station 1-3	Facilities Repair(s) and Maintenance	Complete	Facilities Maintenance-Reoccurring	Semi Annual Carpet Cleaning	1/19/21	Closed		0		272	\$272.00
				Semi Annual HVAC & Exhaust System Service	1/27/21	Closed		15			
Station 1-4	Facilities Repair(s) and Maintenance	Complete	Facilities Maintenance-Reoccurring	Semi Annual Carpet Cleaning	1/19/21	Closed	Scheduled for 1-19-2021	1		214	\$214.00
				Semi Annual HVAC & Exhaust System Service	1/27/21	Closed		0			
Station 1-6	Facilities Repair(s) and Maintenance	Complete	Facilities Maintenance-Reoccurring	Semi Annual Carpet Cleaning	1/19/21	Closed	Scheduled for 1-19-2021	1		704	\$704.00
				Semi Annual HVAC & Exhaust System Maintenance	1/27/21	Closed		15			
Station 1-7	Facilities Repair(s) and Maintenance	Complete	Facility Repair-Normal Priority	Reznor Heater needs to be lit and inspected	1/27/21	Closed		29		392	\$391.50

Apparatus	Apparatus Repair and Maintenance	Complete	Apparatus Maintenance- Other	Needed Throttle Cable	1/28/21	Closed	Was taken to CRS 1/20/2021	0		138	\$138.12
Apparatus	Apparatus Repair and Maintenance	Complete	Apparatus Maintenance- Other	Hard to Start	1/28/21	Closed	Taken to CRS 1/12/21, picked up on 1/27/21	0	115		\$115.36

Location	Workflow	Workflow State Name	Ticket Type Name	Name	Created	Open/Close d	Description	# Days Open	Parts Cost	Labor Cost	Ticket Cost
App # 21	Apparatus Repair and Maintenance	Complete	Apparatus Repair-Normal Priority	Winch Out Needed	2/23/21	Closed	tow truck was called as was stuck in a driveway during an incident	0		401	\$400.95
App #05	Equipment Repair / Missing	Complete	EMS Inventory	Gurney Battery Charged	2/10/21	Closed	manual gurney no battery	12			
App #09	Apparatus Repair and Maintenance	Complete	Apparatus Maintenance- Other	In need of Recovery Strap and Tarp Straps	2/17/21	Closed		0	92		\$92.45
App #14	Apparatus Repair and Maintenance	Complete	Apparatus Repairs-High Priority	Daytime Lights Not Working	2/10/21	Closed		0		97	\$97.19
App #22	Apparatus Repair and Maintenance	Complete	Apparatus Maintenance- Other	In Need of Chain	2/17/21	Closed		0	123		\$123.33
App #23	Apparatus Repair and Maintenance	Complete	Apparatus Maintenance- Preventative	Quarterly Service	2/10/21	Closed		0		466	\$465.77
			Apparatus Repair-Normal Priority	Charging System Needs Repaired, Door Locks don't work	2/10/21	Closed		0		1,139	\$1,138.70
				Needs new Battery	2/10/21	Closed		0	208		\$208.06
App #61	Apparatus Repair and Maintenance	Complete	Lighting	Pump Panel Light Out	2/22/21	Closed	The left pump panel light is out. It could just be a bulb issue but I am unsure. ;	0			
App #63	Apparatus Repair and Maintenance	Complete	Apparatus Repair-Low Priority	Actuator on engineers compartment door broke	2/22/21	Closed	The end of actuator that attached to the door and jam broke. The end needed to be replaced. ;	0			
App #68	Apparatus Repair and Maintenance	Complete	Apparatus Maintenance-Reoccurring	Annual Service and Pump Test	2/10/21	Closed		0		956	\$955.85
				Semi Annual HVAC PM	2/25/21	Closed		0		643	\$642.60

Station 1-1	Facilities Repair(s) and Maintenance	Complete	Facilities Maintenance-Reoccurring	Replace old microwave	2/11/21	Closed	Replace and remove old microwave in training room kitchen.	0			
				Semi Annual Bay Door PM	2/24/21	Closed		0		629	\$628.83
				Semi Annual Exhaust System PM	2/25/21	Closed		0		173	\$172.80
			Facility Repair-High Priority	Bay Door 7	2/3/21	Closed	The bay door failed to close. Door was closed manually. Cannot be re-opened with switches. Door needs to be inspected and reset. 	2			
				Snow Removal	2/22/21	Closed		0		810	\$810.00
			Facility Repair-Normal Priority	Dorm Side (Medic Room) light not working	2/5/21	Closed	Travers was called - light bulbs replaced, didn't work. 	0		537	\$537.19
Station 1-2	Equipment Repair / Missing	Complete	Equipment Repair	Ceiling Tiles	2/11/21	Closed	Inspect and Replace Ceiling Tiles	13			
				Semi Annual HVAC PM	2/25/21	Closed		0		551	\$550.80
	Facilities Repair(s) and Maintenance	Complete	Facilities Maintenance-Reoccurring	Alarm Bell	2/11/21	Closed	Alarm Bell needs to be fixed 	0			
				Clean AC vents	2/22/21	Closed	Clean AC vents	0			
				Clean out flammable cabinet	2/11/21	Closed	Clean out flammables cabinet 	14			
				Dead vegetation	2/11/21	Closed	Pull dead vegetation up	11			
				Inspect Ceiling Tiles	2/11/21	Closed	Inspect and Replace Ceiling Tiles	0			
				LED lights	2/11/21	Closed	LED lights at wash station	11	142		\$142.15
				Remove cobwebs and clean vents	2/11/21	Closed	Remove cobwebs and clean vents throughout station	6			

				Semi Annual Bay Door PM	2/24/21	Closed		0		661	\$660.74
				Semi Annual Exhaust System PM	2/25/21	Closed		0		173	\$172.80
			Facility Repair-High Priority	Snow Removal	2/22/21	Closed		0		648	\$648.00
			Facility Repair-Normal Priority	Remove old tree from parking lot	2/2/21	Closed	Tree needs to be cut down, stump removed, and burned	0		115	\$115.02
Station 1-3	Facilities Repair(s) and Maintenance	Complete		Semi Annual HVAC PM	2/25/21	Closed		0		578	\$577.80
			Facilities Maintenance-Reoccurring	Semi Annual Bay Door PM	2/24/21	Closed		0		378	\$377.57
				Semi Annual Exhaust System PM	2/25/21	Closed		0		173	\$172.80
				Facility Repair-High Priority	Snow Removal	2/22/21	Closed	0		324	\$324.00
			Facility Repair-Normal Priority	Light	2/4/21	Closed	Light by ballot box is out.	19			
				Semi Annual HVAC PM	2/25/21	Closed		0		319	\$318.60
			Facilities Maintenance-Reoccurring	Semi Annual Exhaust System PM	2/25/21	Closed		0		173	\$172.80
			Facility Repair-High Priority	Snow Removal	2/22/21	Closed		0		162	\$162.00

Station 1-4	Facilities Repair(s) and Maintenance	Complete	Facility Repair-Normal Priority	Camera's Not Connecting to Network	2/11/21	Closed	BW was contacted initially; I have confirmed that portal access and webcams are on the network, however I was unable to add the cameras to the software itself. I recommend reaching out to FireTech as they can handle the configuration of the cameras. I will leave this ticket open so that we can confirm its working once FireTech has a chance to look at it. 	6			
Station 1-6	Facilities Repair(s) and Maintenance	Complete	Facilities Maintenance-Reoccurring	Semi Annual HVAC PM	2/25/21	Closed		0		594	\$594.00
				Semi Annual Bay Door PM	2/24/21	Closed		0		378	\$377.57
				Semi Annual Exhaust System PM	2/25/21	Closed		0		173	\$172.80
			Facility Repair-High Priority	Snow Removal	2/22/21	Closed		0		162	\$162.00
Station 1-7	Facilities Repair(s) and Maintenance	Complete	Facilities Maintenance-Reoccurring	Replace all door stops with new rubber bumpers	2/11/21	Closed	Replace all door stops with new rubber bumpers to prevent floor damage.	11			
N/A	Facilities Repair(s) and Maintenance	Complete	Facilities Maintenance-Reoccurring	Wash bay lights at 1-2	2/22/21	Closed	The wash bay lights at 1-2 will not turn on. 	1			



WEST THURSTON REGIONAL FIRE AUTHORITY

TRAINING AND OPERATIONS

MONTHLY REPORT

Acting Operations Chief | Rob Smith | February 2021



THE MISSION

It shall be the mission of West Thurston Regional Fire Authority to develop, operate and manage resources granted by the people of the region to preserve lives and property in our communities by providing services directed toward prevention, management and mitigation of fire, emergency medical, rescue, and disaster incidents

VISION

READINESS BEGINS WITH PREPARATION

Our goal is to maintain a high degree of readiness to respond to the next unpredictable emergency at unpredictable times. We do that by knowing the current capabilities of our personnel, equipment, knowing what our exposures are and being well-trained to overcome the unknown challenges we will face.

HOW WE DO IT

Stay up-to-date with emerging technology and use it to our advantage where it makes sense. We want to acknowledge developing trends in firefighting tactics by testing theories and proving what works and what doesn't in our environment. We will use tried and true tactics to overcome the fireground challenges we face on a daily basis and do so with confidence and competence.

WHY WE DO IT

We do it because that is what we said we will do. And we do it for them on their worst day. We do it because they asked us to and we want to.





Accomplishments

- Department Emergency Operations Center (EOC) Drills– Feb 18, 19 and 26
- Wildland Refresher Training Classes Feb 17 and 24



Scheduled Training

- Wildland Refresher (March 3, 10 & 17)
- Pump Operations (May 7 & 8)
- Shift Drills (March 11, 18 & 25)



Training Planned in the near term

- Rope Rescue Operations
- Responder v. Machine Refresher
- Elevator Rescue Refresher
- Live Fire Training

TRAINING

ANNUAL/QUARTERLY

Our focus for March will be “Calling the Mayday”

We will also continue with Annual Wildland Refresher Training for 1Q.

OPEP will begin March 23, 2021 on designated Tuesdays.

Fire Training will be designated for Thursdays going forward. Monthly training bulletins are issued the beginning of each month.

COUNTY TRAINING

Training Division will be looking to schedule Countywide Multiple Company Operations (MCO's) for later in 2Q.

Live Fire Training is tentatively planned with Thurston County Fire District 4 on April 24, 2021.

OFFICER DEVELOPMENT

Hybrid Fire Officer 1 and 2 Course launched at Evergreen State College on Saturday, January 23, 2021 continues. **Captain Eric Smith** is the West Thurston RFA representative in this class. The students continue course assignments via the Canvas educational platform that tracks assignments and progress throughout this 4-month course. IFSAC Testing will be offered at the end of the class.



OPERATIONS

HIGHLIGHTS

- Resident Program will launch mid-March with 5 Residents (3 existing and 2 additional)



ADDED PRIORITIES

- EMT Task Book update
- Department Hose Manual Completion- target 4Q
- Training Officer and Career Firefighter position openings
- 2020 Annual Report
- Strategic and Capital Planning



FUTURE

- New Radio system integration
- Resident Program Growth

ANNUAL OPERATING PLAN

Over 140 projects assigned and/or reassigned for 2021. Our plan is subject to review on a Quarterly basis and changes/updates will be provided in those areas.

PROJECTS - DEPARTMENT

Testing process for Acting Training Officer is in development, subject to final agreement between labor and management.

Due to resignation of Firefighter/EMT Justin DeGagne, we will be posting for a Career Firefighter/EMT position. He is taking a Lieutenant Position at South Bay Fire District 8 in Thurston County. The testing process and announcement is currently in development. The target start date for the new Firefighter/EMT will be April 1, 2021, subject to revision.

The Resident Program is officially launching as of March 5, 2021. They will begin training and undergo continuous ranking/evaluation in the coming months. Each Resident will develop over a one- year period.

PROJECTS - COUNTY

Focus has been on Countywide Communications and Radio Programming for rollout later in 2021.

Current list of projects in development at the County Operations Chiefs includes:

- ASIM (Active Shooter Incident Management)
- County Mobilization Plan
- Move-up Plan

captain lanette dyer

WEST THURSTON FIRE

ems.pio.public education report

#SleeveUp



● West Region Remains in Phase 2

february 2021

COVID comparison from last 3 months

COVID STATS AS OF 3/4/2021

County COVID-19 data

- Confirmed new cases = 22
- Total number of confirmed cases = 7,278
- Hospitalizations (accumulation, not all are currently hospitalized) = 341
- Deaths = 70
- Recovered = 6,794
- Outbreaks in congregate care settings = 4 (ongoing), 49 (total to date)
- Number of COVID-19 cases in past 7 days = 170
- Hospitalizations in past 7 days = 2
- Deaths in past 7 days = 6

COVID STATS AS OF 2/5/2021

Thurston County COVID-19 data

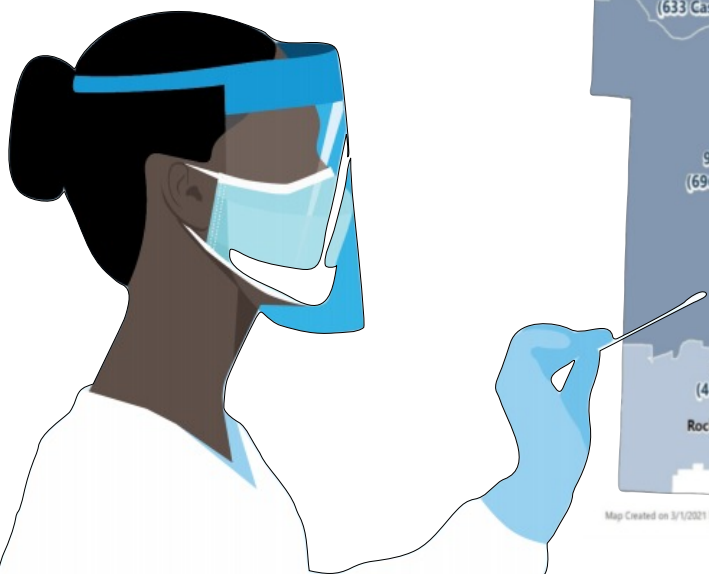
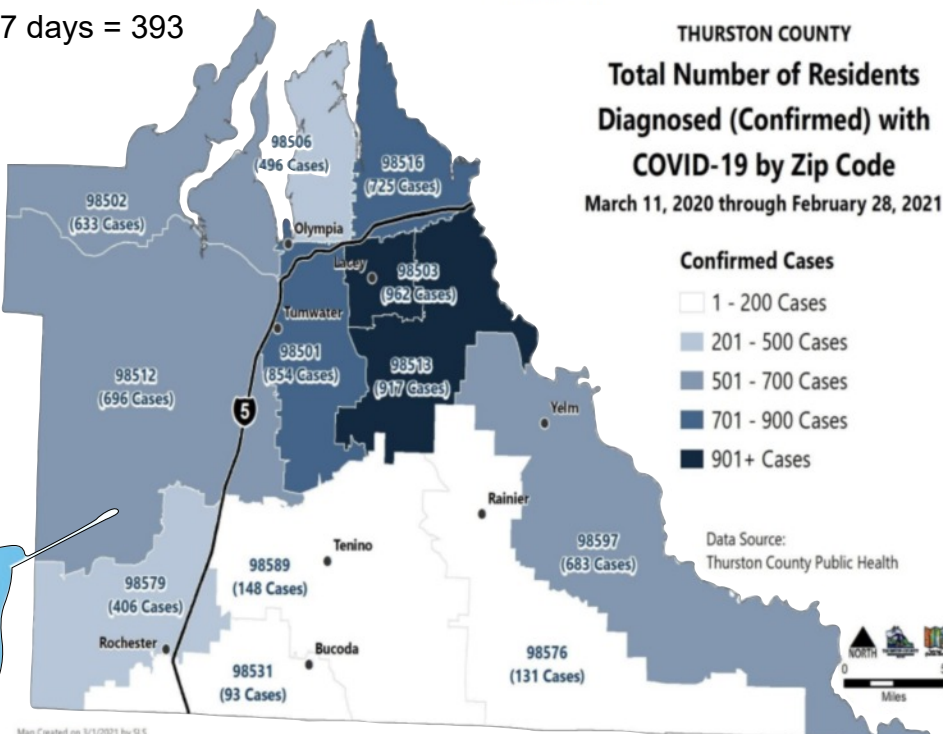
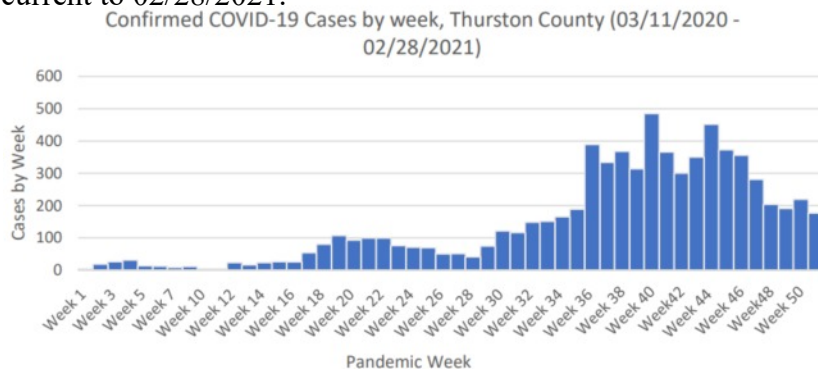
- Confirmed new cases = 24
- Total number of confirmed cases = 6,538
- Hospitalizations (accumulation, not all are currently hospitalized) = 334
- Deaths = 63
- Recovered = 5,018
- Outbreaks in congregate care settings = 8 (ongoing), 48 (total to date)
- Number of COVID-19 cases in past 7 days = 241
- Hospitalizations in past 7 days = 3
- Deaths in past 7 days = 1

COVID STATS AS OF 1/6/2021

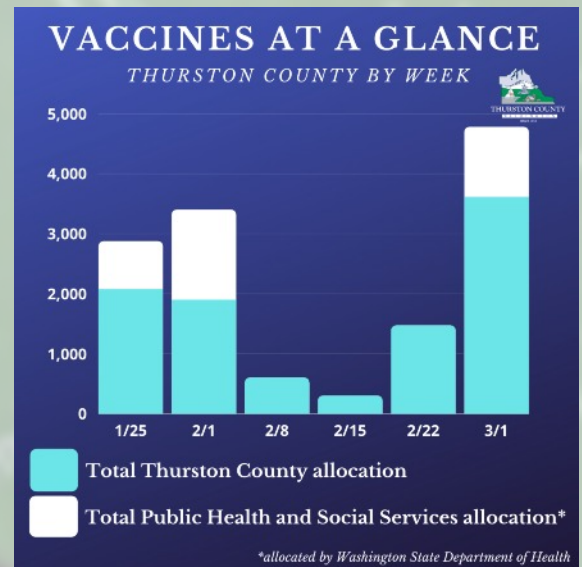
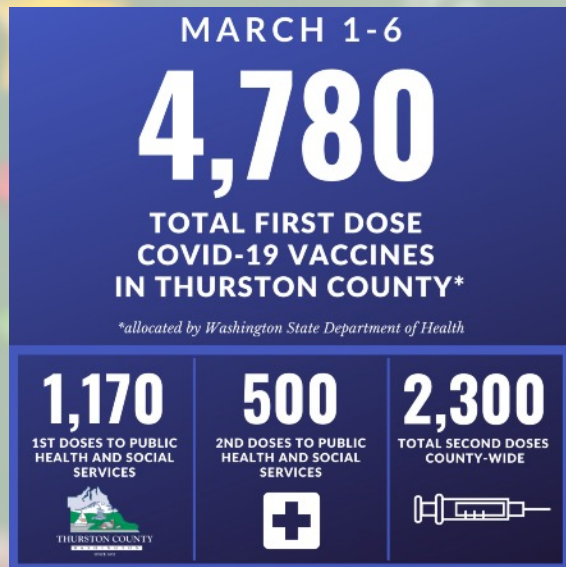
Thurston County COVID-19 data:


- Confirmed new cases = 52
- Total number of confirmed cases = 5,107
- Hospitalizations (accumulation, not all are currently hospitalized) = 304
- Deaths = 56
- Recovered = 4,112
- Outbreaks in congregate care settings = 5 (ongoing), 40 (total to date)
- Number of COVID-19 cases in past 7 days = 393
- Hospitalizations in past 7 days = 18
- Deaths in past 7 days = 2

The graph below depicts confirmed cases per week since the first case was recorded in Thurston County on 03/11/2020 and is current to 02/28/2021.



Milestones





THURSTON COUNTY
WASHINGTON
SINCE 1852

COUNTY COMMISSIONERS

Carolina Mejia
District One

Gary Edwards
District Two

Tye Menser
District Three

PUBLIC HEALTH AND SOCIAL SERVICES DEPARTMENT

Schelli Slaughter, MHA
Director

Dimyana Abdelmalek, MD, MPH
Health Officer

February 26, 2021


Dear Thurston County Superintendents and Heads of Schools,

I am writing to inform you the transmission rates in our county have been under 200 cases per 100,000 population over 14 days for the past two weeks. The county's current rate is 121.4 on the [Governor's Risk Assessment Dashboard](#). The Washington State Department of Health (DOH) [Metrics for K-12 education](#) recommends the careful phasing in of high school students after middle school students when case rates drop below 200 cases per 100,000 over 14 days. I recommend schools take a cautious phased-in approach to in-person learning for high school students, after middle school students have returned.

I would like to commend all of you for your work in preventing the spread of COVID-19 in our schools. I know each of the communities and school districts in our county are different. I support each of you in your careful phased-in approach to in-person learning for K-12 students across our county in alignment with the DOH Metrics for K-12 education.

I look forward to continuing to work with all of you as in-person learning opportunities are safely expanded to include all of the K-12 learners in Thurston County.

Sincerely,


Dimyana Abdelmalek, MD, MPH
Health Officer, Thurston County

Wa Notify on iPhone and Android
For Contact Tracing.

YOUR PHONE CAN HELP STOP THE SPREAD OF COVID-19

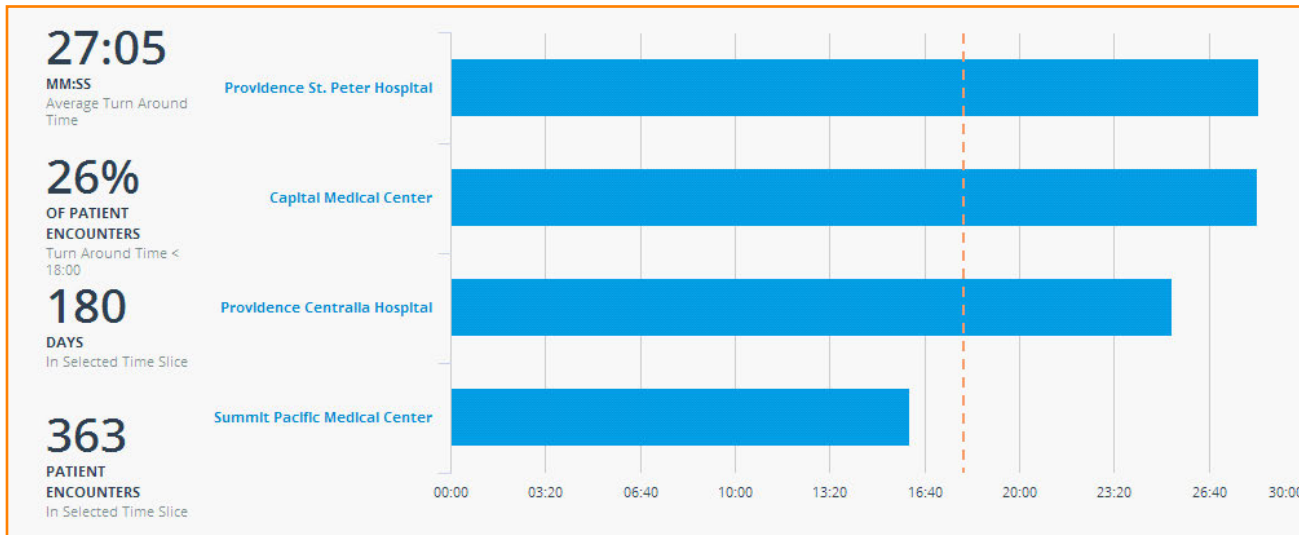


WA Notify.org

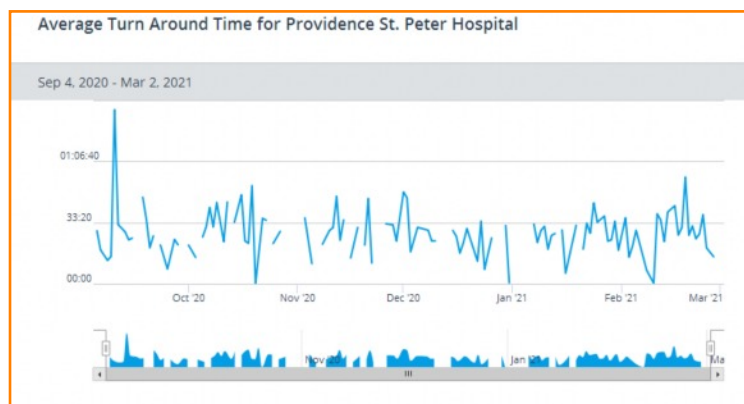
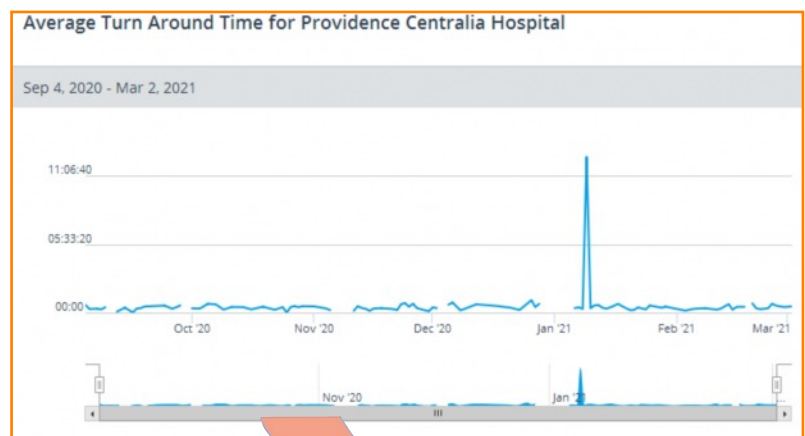
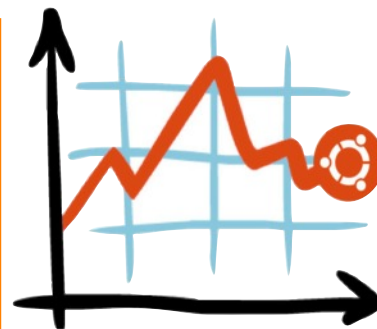
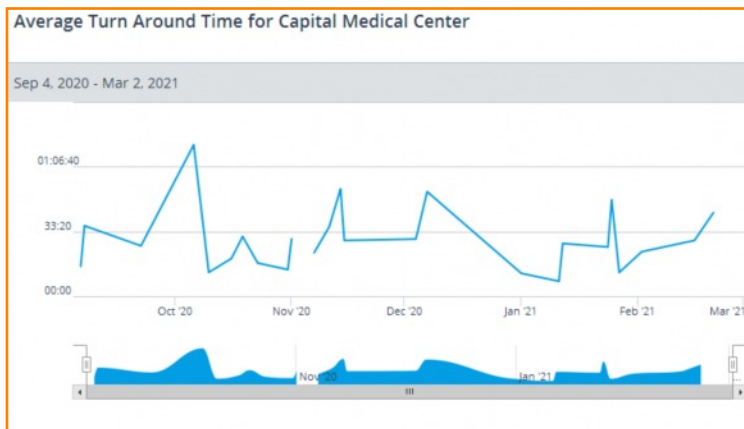
West Thurston Aid Units are being held up at Hospitals

Average Turn Around Time By Destination

Last 180 days 9.4.20 through 3.2.21



STATS



WHAT HAPPENED in february



#sleeveUP