THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11

WEST THURSTON REGIONAL FIRE AUTHORITY

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

February 12, 2018 – Governing Board Business Meeting at the Littlerock Road Fire Station

Call to Order/Attendance: Commissioner Jones called the meeting to order at 17:00 hours. Commissioners Ricks, Grimm, Jernigan, Pethia, and Dahl, Chiefs Kaleiwahea and Scott, Union Representative T. Schwartz, Firefighter Peoples, Captain Dyer, Admin Assistant Linda Patraca, and Secretary Linda Shea were present. Chief Stone was absent.

Public Hearing/Comment/Presentations: None.

Additions/Deletions to the Agenda:
1. Commissioner Pethia requested to add a discussion about the Training Facilities under the Commissioners Report.
2. Chief Kaleiwahea noted he had an updated version of Policy 1.1018 that he will distribute.

Labor Management Team Report:
1. Chief Scott reported there are some housekeeping and operational/processing issues that still need to be worked out with the union.
2. Commissioner Jernigan reported that section 13.5 is being sent back to the labor management team for further discussion and clarification.

Communications:
1. Thurston County Treasurer January 2018 reports were provided as per RCW 52.16.050(4).
2. February 2018 budget reports were distributed. Linda noted this new format should provide greater transparency and better information about cash balances to help with funding decisions.
3. WFCA Legislative Agenda. Chief Kaleiwahea reported that HB 1764 (to replace the 1% property tax limit with an inflation rate) appears dead. HB 2627 (to allow local governments to continue existing levy with a simple majority approval) has passed the House Finance Committee.

Unfinished Business:
1. Maytown well/water. Chief Kaleiwahea reported that Clearwater tested both L&L and Cook's wells. The tests on L&L indicate that their water system is the better option. Commissioner Dahl suggested an agreement be put into place with L&L before final permitting is started.
2. Community Communications. Commissioner Pethia reported that the Smart911 and RAVE systems should be put into operation by March 2018.
3. GEMT Status. Linda reported that she and Chief Kaleiwahea are scheduled to have a conference call with the consulting group on Tuesday. She also noted that the fees charged by the consulting group will be the *lesser* of a flat fee or a percentage, depending on the revenue volume. The fee is charged after the revenue has been collected.

4. Medic One Lease negotiations. Chief Scott reported that negotiations are continuing, with lease rates possibly increasing by a significant amount. He will update at the next meeting.
5. Annual Recognition lunch. Linda reported there were concerns about holding the luncheon at the new Marriott given the current labor issues that are occurring between Marriott and its employees, and recent picketing at the Olympia location. The board agreed to move the luncheon to Mills Diner in Rochester. Linda will notify the Marriott and reserve space at Mills Diner.
6. Verizon Wireless Lease. Chief Kaleiwahea reported on options considered for the cell tower lease. He is continuing negotiations and will update the board next month.
7. Policy 1.1018, Administrative & Exempt Employees Leave and Benefits update. Chief Kaleiwahea distributed a revised version with minor changes to what was provided in the board packet. Discussion was held on the policy changes, and the need for the union to review the policy. Linda will send the policy to the union for review. Discussion to continue at a future board meeting.

The board recessed for a 10 minute break at 17:53, and reconvened at 18:03.

New Business:
1. Expenditure Approval. Expenditure reports were provided for review and approval. Commissioner Pethia moved to approve expenditures in the amount of $419,629.81. Commissioner Grimm seconded the motion. Motion carried 6-0.
2. Minutes. Commissioner Pethia moved to approve the January 8, 2018 general board meeting minutes. Commissioner Grimm seconded the motion. Motion carried 6-0.
3. Medic One lease extension. Linda presented the lease extension with Medic One to extend the current lease through March 31, 2018 to allow time for negotiations. Commissioner Jernigan moved to approve the lease extension. Commissioner Dahl seconded the motion. Motion carried 6-0.
4. November board meeting reschedule. Linda noted the November 12 meeting falls on a holiday. The board agreed to leave the meeting on November 12.
5. OPMA/OPRA training. Linda reminded the board of their requirements to either attend an OPMA/OPRA training or schedule time to complete the online training offered by the State Attorney General's office.
6. Surplus Request. Linda presented a request to surplus a copier from the Rochester station 1-3. Commissioner Jernigan moved to surplus the copier. Commissioner Ricks seconded the motion. Motion carried 6-0.

Chief Reports: The chiefs presented their reports. Chief Scott requested board approval to attend the congressional hearings in Washington D.C. in April as he has done in the past, at an estimated cost of $1,500. The board agreed to send Chief Scott to the conference.

Commissioner Reports:
1. EMS Council. Commissioner Ricks reported on the EMS council activities.
2. West Thurston Administration Board. Commissioner Grimm reported that Dale Putnam is the new representative for McLane/Black Lake.
3. Thurston County Fire Commissioners Association. No report.
4. Washington Fire Commissioners Association. No report.
5. Training Facilities. Commissioner Pethia reported the group met to discuss budgetary concerns and noted that an increase in usage rates will most likely occur in order to cover costs.

Good of the Order:
1. Commissioner Grimm reported that he received a letter from the Los Barriles fire department in Baja, CA and that the surplus gurney the department donated is being put to good use.

2. Linda distributed a letter from a citizen expressing his appreciation for the department's response to his incident.

Adjournment: The board adjourned the meeting at 18:42.

Submitted for Board approval by:

Linda Shea, Secretary

John Jones, Board Member

Calvin Dahl, Board Member

Dave Pethia, Board Member

Jeff Grimm, Board Member

John Ricks, Board Member

Jeff Jernigan, Board Member