



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



Board of Fire Commissioners General Meeting

Tuesday, November 13, 2018 at 0900 hrs - Sargent Rd Fire Station

- I. CALL TO ORDER**
- II. ATTENDANCE**
- III. PUBLIC COMMENT/PRESENTATIONS**
- IV. ADDITIONS/DELETIONS TO AGENDA**
- V. LABOR MANAGEMENT TEAM REPORT**
 - 1) PTSD/Mental Health proposal - Update
- VI. NEW BUSINESS**

ITEM	RESPONSIBLE	EXPECTED OUTCOME
1. Expenditures: Accts Payable \$ 76,774.56 <i>(pages 1-6)</i> Payroll \$377,777.18 <i>(pages 7-8)</i> TOTAL: \$454,551.74 warrants \$174,344.81 EFTs \$280,206.93	Linda S	Approve/Reject
2. Minutes - October 8, 2018 General <i>(pages 9-12)</i>	Linda S	Approve/Reject
3. Resolution #2018-007, 2019 Tax Levy <i>(pages 13-14)</i>	Linda S	Approve/Reject
4. Resolution #2018-009, Adopting a Budget for 2019 <i>(pages 15-18)</i>	Linda S	Approve/Reject
5. Certification for Full-Time FTE – 2019 Budget <i>(pages 19-20)</i>	Linda S	Approve/Reject
6. Policy vs. Guidelines	Chief Kaleiwahea	Discussion
7. Policy #1.1009, Purchasing and Inventory/Surplus update <i>(pages 21-26)</i>	Linda S	Discuss/Review

8. Policy 1.2010, Communications Equipment Use and Distribution update <i>(pages 27-30)</i>	Linda S	Discuss/Review
9. Policy 1.2019, Light Duty Assignment (new draft) <i>(pages 31-32)</i>	Linda S	Discuss/Review
10. Policy 1.1010, Donations-Gifts & Receipts update <i>(pages 33-34)</i>	Linda S	Discuss/Review
11. 2019 WFCA Health Care Program application <i>(pages 35-38)</i>	Linda S	Approve/Reject
12. IGA EMS Contract – Medic One <i>(pages 39-48)</i>	Chief Kaleiwahea	Discuss/Review
13. TCSO Lease at Grand Mound 1-1 <i>(pages 49-56)</i>	Chief Kaleiwahea	Approve/Reject
	Chief Kaleiwahea	Discuss/Review
14. Commissioner Vacancy – review of potential applicants (3) <i>(pages 57-60)</i>	Linda S	Discuss/Schedule
15. Annual admin luncheon		

VII. COMMUNICATIONS

ITEM	RESPONSIBLE	EXPECTED OUTCOME
1. Treasurer/Fund October 2018 Reports (RCW 52.16.050(4)) <i>(pages 61-70)</i>	Linda S	Discussion
2. November 2018 Budget reports <i>(pages 71-72)</i>	Linda S	Discussion
3. Employee Assistance Program Utilization report <i>(pages 73-84)</i>	Linda S	Discussion
4. Hwy 12 Roundabouts – Chehalis Tribe letter <i>(pages 85-86)</i>	Chief Kaleiwahea	Discussion
5. Ambulance Donation – WFCA webpage <i>(pages 87-88)</i>	Chief Kaleiwahea	Discussion

VIII. UNFINISHED BUSINESS

ITEM	RESPONSIBLE	EXPECTED OUTCOME
1. Maytown well/water	Chief Kaleiwahea	Update
2. Community Communications	Commr. Pethia	Update
3. GEMT update	Linda	Update
4. Beaver Creek Property	Chief Scott	Update
5. Strategic Plan workshop scheduling	Board	Discuss/Schedule

6. Chehalis Tribe negotiations	Chief Kaleiwahea	Update
7. Ambulance Donation (<i>under Communications</i>)	Chief Kaleiwahea	Update
8. Policy 1.2020, Workplace Violence Prevention-Possession of firearms-Zero Tolerance (<i>pages 89-92</i>)	Chief Kaleiwahea	Update
9. Policy #1.4005, Rapid Intervention Team – feedback (<i>incl. in October board packet</i>)	Board/Labor Mgmt	Discussion/Feedback

IX. CHIEFS REPORT (*pages 93-112*)

X. COMMISSIONERS REPORT

- 1) EMS Council
- 2) West Thurston Admin Board
- 3) Thurston County Fire Commissioners
- 4) Washington Fire Commissioners Association
 - i. WFCA conference follow-up
- 5) Training Consortium
 - i. Fee Schedule, By-Laws (*pages 113-122*)

XI. GOOD OF THE ORDER

- 1) MEA 2018
- 2) Thank You's/Commendations (*pages 123-126*)
- 3) Legislative Day January 24, 2019 (*pages 127-128*)
- 4) BVFF meeting to follow

XII. ADJOURNMENT